

Jumeira University



JU CATALOG

Academic Year 2024-2025

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A.Executive Summary

This Catalogue is published in compliance to the Annexure 4 of UAE MoE-CAA 2019 Standards. The document is published under the supervision of Registrar Office and updated on Annual basis.

The document is made available for general access and specifically for prospective and existing students. The catalogue is available on the University website in electronic format while the print copies are available at the Registrar office.

The Catalogue contains the information about the Academic Programs and offerings by the University along with the related information about the academic offerings. It also provides information about the faculty, and administrative staff.

B. Academic Calendar 2024/2025

Academic Calendar for Year 2024-2025			
Fall Semester 2024			
	Day	Date	Month
First Day of Classes	Monday	23	September
Add Period – Drop Period – Full Tuition Refund (Week 1,2)	Monday - Friday	23 - 04	Sep - Oct
Course Withdraw Period – No Refund	Monday - Friday	07 - 20	Oct - Dec
Midterm Examinations Period	Monday - Friday	04 - 15	November
*Holiday, Commemoration Day	Sunday	01	December
*Holiday, National Day	Monday - Tuesday	02 - 03	December
Last Day to Withdraw from a Course – No Refund	Friday	20	December
Winter Break	Monday - Friday	23 - 03	Dec - Jan
Last Day of Classes	Friday	17	January
Final Examinations Period	Monday - Friday	20 - 31	January
Final Grades Announcement	Friday	07	February
Grade Appeal	Friday- Friday	07-14	February
Make up Exam Period for Fall 2024	Monday - Friday	17 - 21	February
Spring Semester 2025			
	Day	Date	Month
First Day of Classes	Monday	10	February
Add Period – Drop Period – Full Tuition Refund (Week 1,2)	Monday - Friday	10 - 21	February
Course Withdraw Period – No Refund	Monday - Friday	24 - 23	Feb - May
Spring Break – Eid Public Holiday	Monday - Friday	31- 11	March -April
Midterm Examinations Period	Monday - Friday	14 – 25	April
Last Day to Withdraw from a Course – No Refund	Friday	23	May
Last Day of Classes	Wednesday	04	June
Final Examinations Period	Monday - Friday	09 - 20	June
Final Grades Announcement	Friday	27	June
Grade Appeal	Friday- Friday	27-04	June-July
Make up Exam Period for Spring 2025	Monday - Friday	07 - 11	July
Summer Term 2025			
	Day	Date	Month
First Day of Classes	Monday	30	June
Add ONLY Period	Monday - Tuesday	30 - 01	June- July
Midterm Examinations Period	Thursday - Friday	17 - 18	July
Last Day to Withdraw from a Course without Grade Penalty	Friday	25	July
Last Day of Classes	Friday	08	August
Final Examinations Period	Monday - Wednesday	11 - 13	August
Final Grades Announcement	Monday	18	August
Grade Appeal	Monday - Friday	18-22	August
Make up Exam Period for Summer 2025	Monday - Friday	25-29	August
*Make up classes are scheduled within the PBL sessions detailed in Course			
**Date subject to change in accordance with Islamic Calendar			

C.Definitions and Abbreviation

1. Assessment

The processes used to evaluate achievement of the expected learning outcomes (knowledge, skills and competences), leading to certification of a qualification or part of a qualification.

2. Credit hour:

The academic credit provides a basis to measure the amount of engaged learning time expected of a typical student. A credit, or credit hour, is a unit of measurement defining the student's overall effort towards attaining a qualification.

In the US system, which is adopted by most UAE institutions, 1 semester credit equals approximately 1 hour of time in class per week over a semester of 15 weeks or longer. It is assumed that a student spends two hours outside of class in independent learning or specific course assignments for every hour in class. This implies that one academic credit equates to a 45-hour commitment to learning over a semester. For laboratory or studio-based courses, the allocation of credit differs; 1 semester credit normally is given for two hours of laboratory or studio time per week over a 15-week semester.

3. Concentration

A concentration is best thought of as a grouping of courses which represent a sub-specialization taken within the major field of study. For example, a student majoring in biology might have a concentration in genetics, or a student in electrical engineering may have a concentration in telecommunications or instrumentation and control. A concentration may be specified on the student's academic record (transcript) but not on the degree certificate. The CAA requires a concentration to include at least 15 credits of study, or equivalent, in the specialized field in order to be recognized by the MoE. In graduate programs this must include the thesis and at least 9 credits of other courses.

4. Core Courses

These are the courses which forms the stem of any program and are compulsory for a student to progress into specialization or concentration courses. Generally, they comprise more than 50% of

total credits of a program however it may vary depending upon the program structure based on the nature of the program.

5. Course or Module

A course consists of a number of instructional activities over a prescribed period of time. It deals with a single subject and is commonly described by title, number, credits, and expected learning outcomes in the institution's Catalog. A module sometimes refers to a sub-division within a course covering a topic or part of a topic. In the British system, the term module is synonymous with course. In systems based on American higher education, the term module typically refers to a course which is offered in a more concentrated framework, such as an "8-week module." Note that in the UK and in other systems adopting terminology used in the UK, the word course is often used to refer to what the Standards term a program

6. Electives

The elective courses are choice base courses which a student can take to complete a particular block or categories of courses. These are provided to accommodate the possible options in term of field or content of study available through a program.

Courses which are not compulsory for students. Electives may be free—selected by the student from any course offerings, or restricted—chosen from a pre-determined list of options.

7. Foundation Program

A developmental or remedial program specifically intended to enable UAE secondary school graduates to qualify for admission to higher education.

8. General Education

General education is that aspect of an undergraduate curriculum intended to provide students with critical thinking skills; a broad understanding of the approaches to knowledge such as the humanities, the arts, the social sciences or the sciences; a common core of understanding among students (such as in Islamic studies or other cultural studies); and a level of skill appropriate to higher education in mathematics, information

9. Internship

The term applies to an experience in which a student has a program-related assignment involving attachment to a recognized business, agency or organization. The internship must be appropriate to the major or program of study of the student. The term “practicum” is usually synonymous with internship. For each program Internship a syllabus and a manual is published.

10. Learning Outcomes

In the context of QFEmirates, this refers to knowledge, skills, and aspects of competence that a learner is expected to know and be able to do at each level of a qualification (see <https://www.nqa.gov.ae/en>).

11. Level

An indication of the relative complexity and/or depth of achievement, and the autonomy required to demonstrate that achievement by the learner. There are ten [10] levels in the QFEmirates; they differ from one level to another with the greatest complexity at Level 10. As per UAE National Qualification framework, the Bachelor degree is Level 7 while Master degree is level 9.

12. Level Descriptors

Generic statements which specify the learning outcomes and the purpose of a qualification at a given level, defined in terms of knowledge, skills and competence. The descriptors can be used for describing and comparing qualifications

13. Major

The major is the field of study in which a student specializes at the baccalaureate level. The term is not typically used in qualifications below the baccalaureate and is only occasionally used in graduate programs. The major usually requires that a student complete a minimum of 30 semester credits (or equivalent) that are specified for the major and distinctive to that subject area. To earn a double major, a student must meet the subject-area requirements of each of the two majors. Typically, a student receiving a degree with a major will be issued a degree certificate that includes the name of the major: for instance, Bachelor of Arts in History or Bachelor of Science in Biology.

14.Minor

A minor is a separate field of study outside the major or concentration in which a student has a secondary area of specialization, requiring less course work than the major. Minors usually require that students earn 12-18 semester credits in subject area courses.

15.Remedial courses

Such courses or programs prepare a student for enrolling in a regular program, and aid the student in rectifying an area or areas of deficiency. Remedial courses are non-credit courses and do not count toward the requirements of an academic qualification.

D.About JU

1. Institution History

Jumeira University, a private higher education institution, prepares students for professional careers in Business and Islamic and Arabic Studies. The University was founded by the owner Mr. Khalifa Bin Dhaen in 2009. The University was granted its initial licensure from the Ministry of Education on 1st of March 2011. The main campus building was completed in December 2011. The University opened for its first term in February 2012. Jumeira University is committed to providing advanced and supportive learning environments that recognize talent and nurture aspirations. The University provides cutting edge technology facilities with options to study in English and Arabic and provides separate teaching and recreational facilities for both male and female students.

2. Vision

The Vision of Jumeira University is:

“We believe in the education that empowers students to find their own paths to fulfill their dreams and create lifelong learners who are prepared for the modern world as well as the future and make a positive impact in their communities.”

3. Mission

The Vision of Jumeira University is:

JU strives to be a student-centered learning institution dedicated to:

- Knowledge advancement in Business Administration and Islamic and Arabic Studies.
- Recognizing talents and nurturing aspirations.
- Embracing and celebrating the individuality and identity of our local culture and values.
- Contributing to the human development of the community in Dubai, UAE, and the world.
- Fostering culture of proactive citizenship.

4. Strategic Goals and Objectives

The following Strategic Goals direct the fulfillment of our mission

To Ensure Top Quality Education:

We ensure the sound development and design of our Education Programs, delivered by competent and passionate professors that take pride in being true educators.

To Maximize Student Potential:

We have developed a sound learning platform supported by advanced technology and facility services.

To Embrace and Cherish our Heritage:

We have carefully designed JU systems that foster a university environment that makes everyone feel and experience the true spirit of JU community.

To Advance Professional Development:

We ensure professional development practices are fully integrated at the student, employee and community level.

To Ensure Access to Affordable Education:

We are committed to serve and support our community by offering scholarship to underprivileged students.

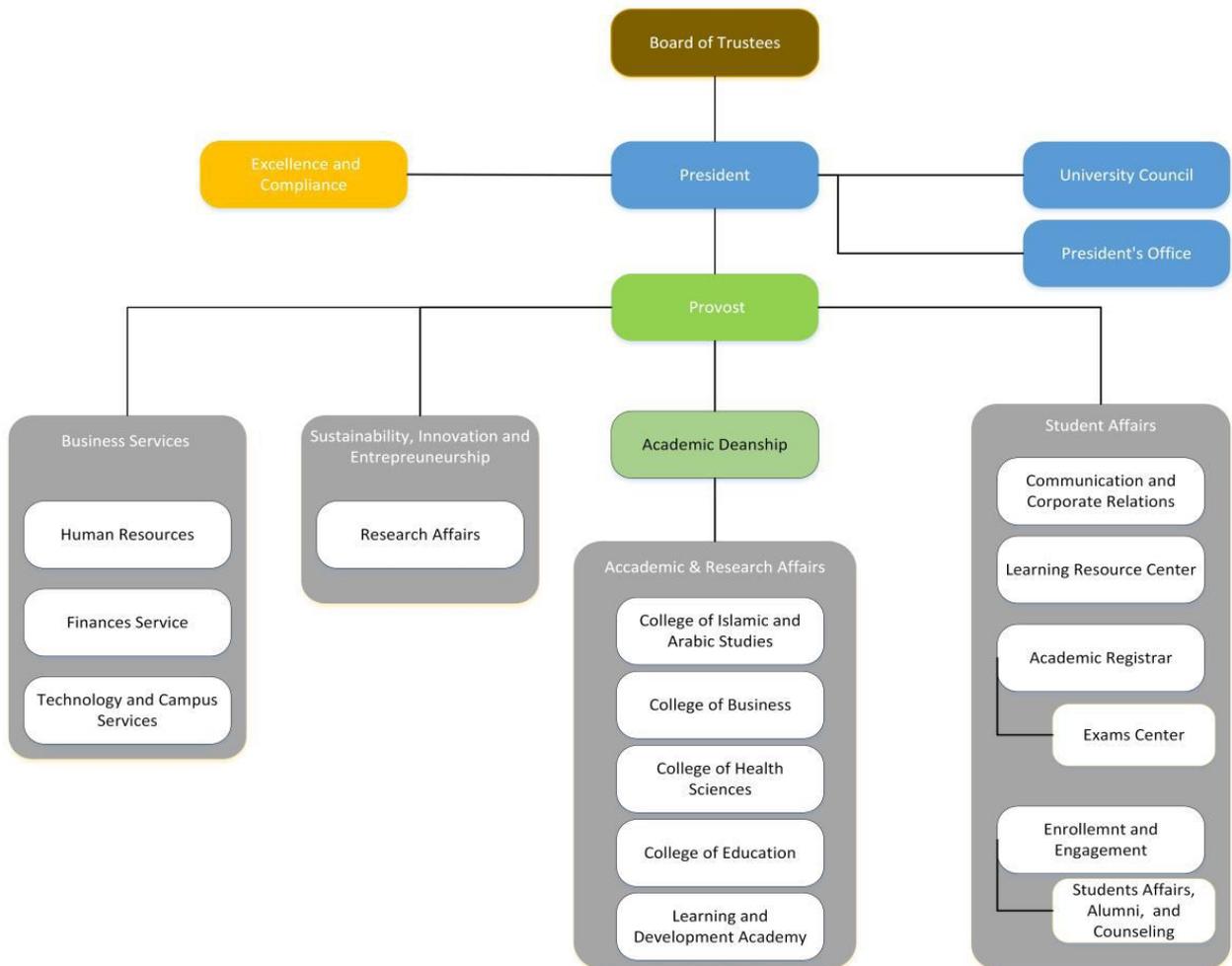
To Foster Proactive Citizenship:

We have devised the strategic direction and mechanism to ensure full integration of social responsibilities. The University's engagement efforts revolve around supporting people, nurturing collaboration, and advancing a spirit of community.

5. University Licensure

Jumeira University, located in Al Quoz 4 Dubai is officially licensed from 09 November 2023 to 19 October 2026 by the Ministry of Education of the United Arab Emirates to award degrees/qualifications in higher education

6. Organization Chart

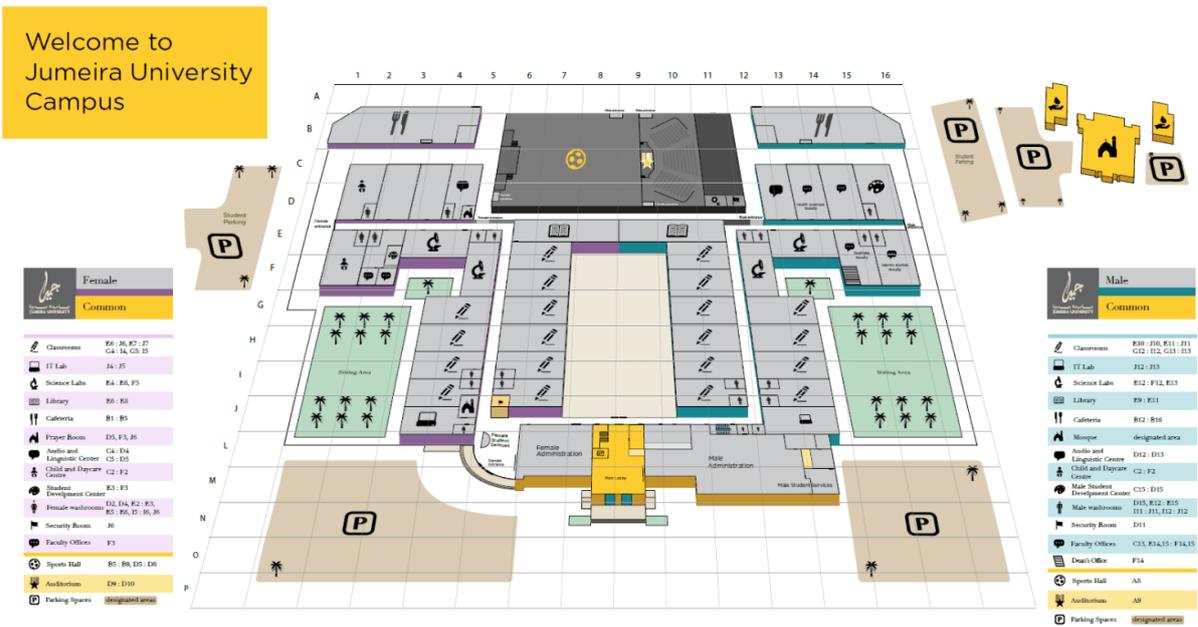


7. Institutions Resources and Physical Setting

The University sits on 40,000 m² of land of which currently occupies one third of the Campus. Currently, the Campus comprises of:

- Administration Building (two stories).
- Male Classroom campus with 11 classrooms and IT Laboratory.
- Female Classroom campus with 15 classrooms and IT Laboratory.
- Health Sciences Laboratories.
- Male and Female Cafeteria.
- Multi-Purpose Hall.

- Auditorium with 265 seats.
- Student Lounges
- First Aid Rooms
- Offices for Faculty, Students Services and Campus Life;
- Outdoor Grounds and Parking
- Mosque.



E. Degrees Offered

1. College of Business

A. Bachelor of Business Administration

2. College of Islamic Studies

A. Bachelor of Islamic Studies

B. Master's in Fiqh and it's fundamentals

F. Admissions

1. Admission Requirements

A. Undergraduate Admission

I. Bachelor of Business Administration

Jumeira University admits students to the undergraduate programs according to the applicant categories presented below:

- Freshman Students (High School is less than 3 years old)
- Transfer Students
- Visiting Students

a. Freshman Admissions

i. English Language Proficiency Requirements for Admission

a. For undergraduate programs taught in English, a minimum EmSAT score of 1100, TOEFL score of 500 ITP or equivalent, 5.0 IELTS academic, or their equivalents on another standardized nationally, or internationally, recognized test that is approved by the MoE.

b. For undergraduate programs as specified by the CAA and taught in Arabic, a minimum EmSAT score of 950, TOEFL ITP score of 450, 4.5 IELTS academic, or their equivalents on another standardized nationally. or internationally, recognized test that is

approved by the MoE. Additionally, a minimum score as required by the CAA for the Arabic language portion of the EmSAT examination must be attained.

c. For graduate programs taught in English, a minimum EmSAT score of 1400, TOEFL ITP score of 550, 6.0 IELTS academic, or their equivalents on another standardized nationally, or internationally, recognized test that is approved by the MoE.

d. For graduate programs taught in Arabic, a minimum EmSAT score of 950, TOEFL ITP score of 450, 4.5 IELTS academic, or their equivalents on another standardized national, or internationally, recognized test that is approved by the MoE. Additionally, a minimum score as required by the CAA for the Arabic language portion of the EmSAT examination must be attained.

MoE Approved Tests and Equivalent Scores

The following tests and related scores are approved by the MoE.

Table of Equivalent Scores on Tests of English Language Proficiency*

EmSAT	TOEFL ITP	IELTS academic
950-1075	450	4.5
1100-1225	500	5.0
1250-1375	530	5.5
1400-1525	550	6.0

ii. Arabic Language Proficiency requirement (For programs delivered in Arabic):

- Minimum score of 1000 on the Arabic language portion of EmSAT examination for Programs taught in Arabic.
- Minimum score of 600 on the Arabic language portion of the EmSAT examination is required for students who speak Arabic and are enrolling in programs in the College of Business.
- Submit proof documents as requested by the Enrollment Office at the time of application that include education and personal credentials and certificates.
- Successful interview.

iii. Freshman students should meet the following requirements based on their High School Curriculum:

MOE High School Curriculum

- a. A minimum of 60% on the 12th grade in the UAE secondary school verified certificate (General and Advance Track) or its equivalent (for international students).
- b. Verified and attested High school graduation certificate earned within the past three years.

American High School Curriculum

- a. A minimum of 60% on the 12th grade in the UAE secondary school verified certificate.
- b. Meet freshman requirements stated above in MOE High School Curriculum
- c. High School Diploma Equivalency from the Ministry of Education.

British High School Curriculum

- a. Complete 13 years of studies 5 courses in (IGCSE or GCSE) with a minimum grade of E and 2 subjects in (AS/A Level) with a minimum grade of D (Arabic and Islamic courses are not counted in both levels).
- b. Meet freshman requirements from above under the MOE High School Curriculum
- c. High School Diploma Equivalency from the Ministry of Education.

IB High School Curriculum

- a. IB curriculum students must obtain the IB diploma with a minimum score of 21 in year 12, and to complete 6 subjects with a minimum score of 3 in the following subjects:
 - i. English.
 - ii. Math; and
 - iii. Physics or Chemistry or Biology
- b. Meet freshman requirements from the MOE High School Curriculum
- c. High School Diploma Equivalency from the Ministry of Education.

CBSE High School Curriculum

- a. Complete successfully the final examination of CBSC curriculum with MOE approved Arabic and Islamic subjects with a minimum passing score of 60.

- b. Meet freshman requirements from the MOE High School Curriculum above
- c. High School Diploma Equivalency from the Ministry of Education.

Pakistani High School Curriculum

- a. Complete successfully the final examination of Pakistani curriculum with MOE approved Arabic and Islamic subjects with a minimum passing score of 60.
- c. Meet freshman requirements from section MOE High School Curriculum above
- d. High School Diploma Equivalency from the Ministry of Education.

French High School Curriculum

- a. Complete successfully the French baccalaureates with minimum passing score of 11 in one of the following tracks:
 - i. Literacy (L);
 - ii. Economic; or
 - iii. Social Studies (ES); or
 - iv. Science (S).
- d. Meet freshman requirements from MOE High School Curriculum above
- e. High School Diploma Equivalency from the Ministry of Education.

iv. Freshman Admissions with Condition

The University provides conditional offer for students that did not meet one of the following requirements:

1. Language competency score of their program.
2. Foundation courses to meet additional admission requirements by their College.
3. High School Diploma Equivalency.
5. Missing authenticated documents at time admission.

Conditional admissions apply to the following students detailing the terms of their conditional offer:

v. Foundation Courses as required by University Admission Requirements

This condition is applicable to students who are required to take foundation courses as part of their program admission requirements.

These students must take the mandated foundation courses outlined in their admission letter and obtain a pass grade in their first semester of admission.

vi. Freshman Student with High School Diploma more than 3 years old

This condition is applicable to students who has high school diploma more than 3 years old and do not have evidence of continuous studies or employment letter.

These students are provided with conditional offer and must meet the following requirements:

- i. Fulfill the same requirements as freshmen students stated above
- ii. Successfully pass the EmSAT Math 600 or SAT 485 for business, and successfully pass the EmSAT Math 700 or SAT 520 for sciences; or
- iii. Successfully complete a Foundation Math course in their first semester if they are enrolled in the College of Business or Health Sciences.

vii. Freshman Student with Missing documents

This condition is applicable to students who have successfully completed all admissions requirements stated in the conditions admissions but have missing authenticated documents.

These students are provided with conditional offer and must meet the following requirements:

- i. Fulfill the same requirements as freshmen students stated above
- ii. Submit missing documents within the first semester to the Enrollment Office otherwise their admission will be revoked. Acceptable missing documents are listed below:
 - Missing High School Equivalency, but submitted the receipt from MOE.
 - Expired passport and submitted evidence for renewal
 - Expired Emirates ID but submitted renewal application.
 - Expired Visa Residence but submitted renewal application.

b. Transfer Student Admissions

Transfer students are required to meet the following requirements:

- a. Fulfill the same requirements as freshmen students stated in 2.1.5.1.
- b. Must have a cumulative Grade Point Average (GPA) of 2.0 on scale of 4.0.
- c. Transfer students must be from a university or college recognized or licensed by the Ministry of Education in the UAE.
- d. Earned grade of the transferred course must be “C” or higher.
- e. Transferred credit courses must be at the same academic level.
- f. Transfer credits must be on a 15+ week semester basis and face-to-face teaching hours per week. Quarter credits are calculated at 2/3 credit value of semester credits, with fractions of credits dropped.
- g. Transfer students must meet admission requirements for English language proficiency either for the university or the program requirement.
- h. Pass Interview.
- i. An evaluation of transcripts will be conducted after the student has applied for admission at JU.

c. Visiting Student Admissions

- a. Enroll at JU for one semester or one Summer Term.
- b. Obtain written permission from home university to be enrolled at JU (indicating the course(s) to be registered for).
- c. Sign a document indicating the student’s full responsibility regarding the transferability of the courses taken at JU.
- d. Taken Courses must be approved by the department chairs in the student’s respective college.
- e. Meet the various academic and course prerequisite requirements.
- f. Meet the language proficiency requirements of the selected course of study as outlined in the language admission requirements above.

II. Bachelor of Islamic Studies

Entry and Language Requirements Prospect students must meet the College of Islamic and Arabic Studies undergraduate general entry requirement according to their admission

application category and as detailed in their admissions letter. In addition, students must meet the following language requirements:

- (a) All students must obtain score of 1000 in Arabic EmSAT.
- (b) All students on the program must have minimum English language proficiency of 950 in the EmSAT or 4.5 in the IELTS or 450 in TOEFL.

B. Post Graduate Admission

I. Entry Requirements for Master in Fiqh and It's Fundamentals

Jumeira University admits students to the postgraduate programs according to the applicant categories, selection criteria, and submission of complete application as detailed below:

Jumeira University admits students to the master programs according to the applicant categories detailed below:

- a. Must have earned his/ her bachelor's degree from an accredited university recognized by the UAE Ministry of Education with a minimum cumulative Grade Point Average (GPA) of 3.0 on a 4.0 scale or equivalent in the undergraduate work and in a major similar to that of the master program.
- b. Must be of good conduct.
- c. Submit two recommendation letters from professors or work supervisors who are familiar with his/ her capacity for graduate-level work.
- d. Submit, if an employee, a no objection certificate from his/ her employer.
- e. Meet Arabic Language Proficiency with a Minimum score of 1250 in EmSAT or attend an internal Arabic competency Test that is aligned with EMSAT with a minimum score 70 out of 100.
- f. Submit an English language proficiency certificate with a score of at least 950 on the EmSAT or 4.5 on academic IELTS or equivalent.
- g. Must pass the personal interview.
- h. Submit a personal statement of no less than 500 words explaining his/ her interests, the reasons for pursuing the degree, and the current achievements

Entry and Language Requirements

Admission Requirements

Applicants must meet the general admissions requirements for postgraduate degree. Also must have earned a bachelor degree with a Good average (GPA 3.0 on the score of 4.0) in a major of Islamic studies from an accredited university recognized by the Ministry of Education in the UAE

Arabic Language Requirements

The program is taught in Arabic and all students must achieve a score of 1250 in EmSat Arabic.

English Language Requirements

Students are required to achieve score 950 in the EmSAT or 4.5 in IELTS or B1 in CEFR. All students must pass the University English language proficiency test, excluding those who have passed the IELTS test within 2 years as of the date of joining the University.

Study Mode and Duration

The program is offered on part-time basis. Students are expected to complete Phase I (taught courses) in two years with possible extension of one year. Student are expected start phase II at the end of second year and complete and defend their thesis within two to three years with possible extension for one year.

2. Admission Procedures

I. Admission Standards

JU's Admission standards qualify students to be enrolled in one of JU's academic programs. Admission standards are clearly communicated to enable applicants to understand admission process and allow JU staff to administer the admission process and the decision making consistently and fairly. Applicants' information used for admission decision is gathered systematically to ensure compliance with admission criteria. The University follows its admission policies in making admission decisions. The following admission standards should be met by all applicants applying for an academic degree at JU:

- (a) Applicants must meet education qualification criteria.

- (b) Applicants must meet language qualification criteria.
- (c) All applicants are admitted to JU programs on full-time or part-time basis.
- (d) All applicants are admitted in accordance with published mode of study of the program at the time of admission.
- (f) Male UAE national must meet the requirements of the national service before admissions.

II. Admission Terms and Conditions

The admission terms and conditions are:

- (a) Admission at JU is valid for one semester only. Applicants may lose their admission eligibility if they failed to register at the current semester. They may, however, re-apply as new applicants and the University keeps record of their files for two semesters as of the date of their application.
- (b) Applicants must submit the required admissions documents to the Enrollment Office before the semester registration date or as indicated in their admissions offer. Applicants who fail to submit the required documents within the specified period, their enrollment status will be revoked.
- (c) Students who are admitted on conditional offer, must meet the stated requirements in their conditional offer within the specified date outlined in their offer. If a student fails to meet the requirements of their conditional offer within the specified time, their enrollment status will be revoked.
- (d) Students who do not meet English language admissions requirements for the programs which its instructional language is English, will be enrolled in the English Language foundation Program “English for Academic Studies”. Student can exit the Program if they meet 5 in the IELTS or its equivalence.
- (e) Students who do not meet the English language admission requirements for programs which its instructional language is Arabic, will be provided with conditional offer and must meet the English Language competency score of their program within one semester.
- (f) Students who do not meet the Arabic language admissions requirements, will be provided with conditional offer and must meet the Arabic Language competency score of their program within one semester.

(g) The names of Jumeira University students are clearly written on all University documents in English as they appear on their passports or Emirates ID. If the name on the passport or ID is not in English, then, the applicant then may desire the way his/ her name is spelled in English.

(h) Applicants whose admission applications were rejected by the University may appeal for conditional admission. Their request shall be evaluated on a case-by-case basis by a committee to be appointed by the provost.

(i) A follow-up report for conditionally admitted students shall be issued at the end of each semester, and a copy of which shall be kept in the student profile. The students will be informed of achieving their admission conditions.

(j) Male UAE national that meet National Service and Reserve Authority criteria must submit a non-objection letter from the national service before admissions.

Students, who meet the admission criteria, will receive a formal offer of admission as outlined below:

- **Unconditional offer:** this means students have satisfied all the necessary entry requirements and have provided appropriate documentary evidence.
- **Conditional offer:** this means students will be required to satisfy one or more conditions. These will be stated clearly in the letter and may include, for example, passing an English language test / passing an entrance test.

Accepting the Admission Offer Students should respond to the offer via the Application Portal to either accept or decline the offer being made to them. If the student accepts the offer, he or she will receive information and instructions on how to enroll, including information on payment of fees. Students must comply with the enrollment registration dates stated in their offer letter to start their program of study

3. Application fees

A non-refundable fee of **AED 1,500.00** is paid by the prospective students as application fees.

4. Admissions deadlines

Refer to the University Academic Calendar in the Catalogue or available also on the University Website www.ju.ac.ae

5. Required documentation

a. Freshman admission application checklist for UAE national or UAE resident students:

- (a) Completed online Admission Application Form.
- (b) Verified and attested bachelor degree certificate from the Ministry of Education (MOE).
- (c) Copy of secondary school certificate from the Ministry of Education, The Knowledge and Human Development Authority (KHDA) or The Abu Dhabi Education Council (ADEC).
- (d) Scientific Recommendation letter from 2 faculty who have already taught the applicant in the Bachelor Degree.
- (e) No Objection Certificate from working place if applicant is an employee.
- (f) Statement of 500 words describing the applicant's interests and why they have chosen to study the program they are applying for.
- (g) Original Certificate of English Language Competency valid for 18 months.
- (h) Original Certificate of Arabic Language Competency valid for 18 months.
- (i) Certificate of Good Conduct.
- (j) 4 recent passport-size photos taken against a white background.
- (k) Copy of valid Emirates ID.
- (l) Passport copy with valid UAE residence visa.
- (m) Family Book for UAE nationals.
- (n) Ethbara and Unified ID Number (UAE Nationals Only).
- (o) No Objection Certificate from the National Service and Reserve Authority for UAE male nationals.
- (q) Pay admission fees.

b. Freshman admission application checklist for international students:

- (a) Submit all documents outlined above in the UAE freshman admissions checklist.

(b) True copy of the bachelor's degree certificate from home country, attested by the Ministry of Education in home country, Ministry of Foreign Affairs in home country, and UAE embassy in home country.

(c) Completed Visa Requirements Information Form.

(d) Completed Health Review Form.

(e) Completed Financial and Accommodation Declaration Form.

(f) Pay admission and UAE residence visa fees.

c. Freshman admission application checklist for students with condition:

(a) Submit all documents outlined in point (1) above

(b) Completed Admission form for the English language program for academic studies EAS 01.

d. Freshman admission application checklist for transfer students

(a) Submit all documents outlined in point (1) above.

(b) Original Transcript to be mailed directly or submitted in a sealed and stamped envelope to JU Registrar's Office by the educational institution.

(c) Course description for each course successfully completed at the educational institution being transferred from and the university might ask for the syllabus if required.

e. Freshman admission application checklist for visiting students (UAE Residence):

(a) Submit all documents outlined in point (1) above.

(b) A written permission from the Dean of the home university of the student indicating the course(s) to be registered.

(c) Transfer Credit Consent Declaration form indicating that he/she takes full responsibility regarding the transferability of the courses taken at JU.

f. Freshman admission application checklist for visiting students (International Student):

(a) Submit all documents outlined in point (2) above.

(b) A written permission from the Dean of the home university of the student indicating the course(s) to be registered.

(c) Transfer Credit Consent Declaration form indicating that he/she takes full responsibility regarding the transferability of the courses taken at JU.

6. Transfer of credit

a. Undergraduate

Transfer students are required to meet the following requirements:

- a) Fulfill the same requirements as freshmen students stated in the undergraduate admissions section
- b) Must have a cumulative Grade Point Average (GPA) of 2.0 on scale of 4.0.
- c) Transfer students must be from a university or college recognized or licensed by the Ministry of Education in the UAE.
- d) Earned grade of the transferred course must be “C” or higher.
- e) Transferred credit courses must be at the same academic level.
- f) Transfer credits must be on a 15+ week semester basis and face-to-face teaching hours per week. Quarter credits are calculated at 2/3 credit value of semester credits, with fractions of credits dropped.
- g) Transfer students must meet admission requirements for English language proficiency either for the university or the program requirement.
- h) Pass Interview.
- i) An evaluation of transcripts will be conducted after the student has applied for admission at JU.

G. Registration

1. Registration Policy

Students must register for their courses each semester. The semester's offerings schedule is announced in advance. Initially, students can register online or visit the Registrar's desk. The online registration is available only to sophomore, junior and senior students. The online registration remains provisional and is revoked if students do not pay their tuition fees in accordance with the announced deadlines.

a) A. Freshman Students Course Registration

Freshman students must obtain their academic advisor's approval prior to course registration. Freshman students should visit the Registrar's Office in person to register for their courses and pay their tuition fees.

b) Freshman with Condition Course Registration

Freshman students with English language condition must follow the terms stated and are only allowed to register for the following credits courses:

- Students enrolled in ENG 50: can only register for general education courses taught in Arabic Language, e.g. GE 101, GE 102, GE 140, ENG 141.
- Students Registered in EAS 1 or EAS2, can register for general education courses taught in Arabic Language, e.g. GE 101, GE 102, GE 140, ENG 141, in addition to the following courses:
 - i. Introduction to Information Technology (GE 105)
 - ii. College Mathematic Course (GE 171) or BU 100.

c) Summer Courses

Summer course registration follows the same standard terms of regular semester registration except that students' study loads are restricted to 4 credits for students with CGPA below 3.00 and 6 credit loads for students with CGPA over 3.00.

d) Internship Course Registration

- i. Internship registration follows a different registration cycle from regular courses. Students must submit the internship application along with all required documentations in accordance with the internship application deadlines published by the Registrar's Office for their program.
- ii. JU Internships are offered during the academic year: fall and spring semesters and summer term. Students must start their application process 3 months prior to the start of the semester or term. Application deadline for the fall semester is 3rd of June. Application deadline for the spring semester is 3rd of December. Application for the summer term is 3rd of February.

e) Audit Course Registration

Students wishing to take an audit course must obtain the approval of the course instructor and their academic advisor.

f) Remedial Course Registration

Registration in remedial English courses is determined by using the scores earned on JU English Placement Test. Students not demonstrating adequate competency in English will be required to enroll in English remedial course(s). Remedial course registration will follow the same procedures for registration of freshman students with condition.

2. Withdrawal policy

Students may drop courses during the first week of the Program (Add and Drop period). Courses(s) dropped during the first week are fully refunded and will not appear on the student transcript. Fees of course(s) dropped after the Add and Drop period are not refunded and will appear on the student transcript with a withdrawal (W) grade.

3. Re-Admissions Policy

Students who have been dismissed from JU and who wish to be re-admitted must submit a formal re-admission request to the Office of Admission & Registration. In case of approval, the student will be re-admitted to the relevant program.

4. Holding Registration (Deferment)

Students who are enrolled in courses during the semester may ask to hold or suspend their registration for two regular semesters. They should apply for a deferral at the registration office otherwise, the status of the student will be “dismissed”.

Deferral is at the approval of the President at the recommendation of the Provost/Dean and should be applied at the beginning of the semester and extended till the add and drop period of the same semester

5. Academic Probation and Dismissal Policy

a) Academic Probation

Undergraduate Programs

At the close of each semester, a student’s academic record is reviewed to verify his/her academic standing. All undergraduate students must maintain a good academic standing to progress toward their degree with the exception of freshman students’ first semester at JU. Students’ Cumulative Grade Point Average (CGPA) determine their academic standing. When the CGPA of a student fall below 2.0 for Business and Islamic Studies programs at the end of any semester, the student will receive an Academic Warning and will be placed on Academic Probation in the following semester. Summer term is not counted for this purpose.

Students on probation cannot register online and must meet their academic advisors in person and visit the Registrar’s Office to register for their courses and pay their tuition fees. Students on probation must adhere to following:

Students with CGPA between 1.99 and 1.70 points:

- The maximum study load will be 12 credit hours and may be increased to 13 credit hours if one of the courses taken is a 4-credit-hour course or is a 1-credit hour required lab course.
- In order to help in raising student’s CGPA, the student will be restricted, in the following semester, to registering for no more than six (6) credit hours of *new* credit course and for no more than six (6) credit hours of *repeated* credit course where grades below C (2.0) were previously earned

Students with CGPA between 1.69 and 1.50:

- The maximum study load will be 9 credit hours.
- In order to help in raising student's CGPA, the student will be restricted, in the following semester, to registering for no more than three (3) credit hours of new credit course and for no more than six (6) credit hours of repeated credit course where grades below C (2.0) were previously earned.

Student's with CGPA falls below 1.50 points:

- The maximum study load will be 9 credit hours.
- In order to help in raising student's CGPA, the student will be restricted, in the following semester, to registering ONLY repeated credit course where grades below C (2.0) were previously earned.

Students on academic probation must remove probation status within three consecutive semesters, otherwise they will be academically dismissed from the university. Students on probation will receive the following communication:

Post Graduate programs

At the end of each semester, every student's academic record is reviewed to verify their academic standing. All graduate students must maintain a good academic standing to progress toward their degree. The Student's Cumulative Grade Point Average (CGPA) determines his/ her academic standing. When the CGPA of a student fall below 3.00 at the end of any semester, the student will receive an "Academic Warning" from the Registrar and will be placed on Academic Probation in the following semester.

Students on academic probation must remove probation status within the following semester, otherwise they will be academically dismissed from the University. Students on academic probation shall receive one of the following:

- a) Academic Warning: the student receives the academic warning letter from the Registrar Office detailing all his/ her responsibilities towards the warning.

- b) Academic Dismissal: the student is dismissed if he failed to remove his/ her probation status at the end of the semester in which the academic warning was issued.

b) Academic Warning

A student, who receives Academic Warning, must observe the following rules:

The student must repeat failed courses within 2 semesters from receiving the failing grades and may have to repeat courses with a grade below “C” as advised by his/her academic advisor.

The student must register through the academic advisor.

Final Academic Warning

Students who fail to remove the Academic Probation status at the end of the two semesters, in which they were placed on probation, will receive a (Final) Academic Warning. After receiving the Final Academic Warning, a student has the following two options:

- Continue in the same program realizing the consequences of dismissal, while meeting the study load requirements.
- Change the major. In this case, and upon acceptance into the new major, the CGPA will be re-calculated according to the courses related to the new major study plan. If the adjusted CGPA for the new major is equal or more than 2.00 (or 2.30 for EH), then the probation status will be removed. However, if the adjusted CGPA for the new major is below 2.00 (or 2.30 for EH), then probation status remains in effect and the student is given two semesters in the new major to rise CGPA to 2.0 or above.

c) Academic Dismissal

A student will be academically dismissed from the University on the following grounds:

- A student fails to remove the probation standing at the end of third consecutive semesters.
- A student receives more than three Academic Warnings while studying at the University.
- A student’s CGPA falls below 1.00 at any given semester excluding student’s first year at the University.

d) Probationary Student Course Registration

Students on Probation cannot register online and must meet their academic advisor in person and visit the Registrar's Office to register for their courses and pay their tuition fees. Students on probation must adhere to the academic probation study load policy stated below.

Probationary students with the following CGPA range must adhere to the following study load limitations and restrictions:

- 1. Students with CGPA between 1.99 and 1.80 points:**
 - i. The maximum study load for such students is 12 credit hours. This may be increased to 13 credit hours in case one of the courses taken is a 4-credit-hours course or a 1-credit hour required lab course.
 - ii. The student will be restricted to registering for no more than 6 credit hours of new credit courses in the following semester, and for no more than 6 credit hours of repeated credit courses where grades below C (2.0) were previously earned.
- 2. Students with CGPA between of 1.79 to 1.50:**
 - i. The maximum study load will be 9 credit hours.
 - ii. The student will be restricted, in the following semester, to registering for no more than three (3) credit hours of new credit course and for no more than six (6) credit hours of repeated credit course where grades below C (2.0) were previously earned.
- 3. Student's with CGPA falling below 1.50 points:**
 - i. The maximum study load will be 9 credit hours.
 - ii. In order to help in raising the student's CGPA, the student will be restricted, in the following semester, to registering only repeated credit course where grades below C (2.0) were previously earned.

H. Finance

1. Tuition Fee

A. Bachelor of Business Administration

Year	Amount
Year 1 - Semester 1&2	49,500.00
Year 2 - Semester 1&2	49,500.00
Year 3 - Semester 1&2	49,500.00
Year 4 - Semester 1&2	49,500.00
Grand Total	198,000.00

Year 1 - Semester 1 Fall		
COURSE	CREDITS	AMOUNT
GE 115 Basic or Arabic Language GE 101 Arabic	3	4,950.00
GE 103 English Language Communication 1	3	4,950.00
GE 142 مجتمع الإمارات / UAE Society	3	4,950.00
GE 147 الثقافة الإسلامية / Islamic Thought	3	4,950.00
University Requirements - Elective Course 1	3	4,950.00
	15	24,750.00
Year 1 - Semester 2 Spring		
BU 102 Principles of Management	3	4,950.00
GE 104 English Language Communication 2	3	4,950.00
GE 125 Fundamentals of Entrepreneurship & Innovation	3	4,950.00
MA 110 Probability and Statistics	3	4,950.00
University Requirements - Elective Course 2	3	4,950.00
	15	24,750.00

Year 2 - Semester 1 Fall		
COURSE	CREDITS	AMOUNT
IT 108 Management Information System (MIS)	3	4,950.00
BU 202 Introduction to Leadership	3	4,950.00
MR 103 Principles of Marketing	3	4,950.00
AC 104 Principles of Accounting	3	4,950.00
College Requirements - Elective Course 1	3	4,950.00
	15	24,750.00
Year 2 - Semester 2 Spring		
BU 205 Business Ethics	3	4,950.00
EC 201 Macroeconomics	3	4,950.00
BU 203 Production & Operation Management	3	4,950.00
BU 204 Organizational Behavior	3	4,950.00
College Requirements - Elective Course 2	3	4,950.00
	15	24,750.00

Year 3 - Semester 1 Fall		
COURSE	CREDITS	AMOUNT
EC 210 Microeconomics	3	4,950.00
FN 301 Financial Management	3	4,950.00
BU 303 Business Law	3	4,950.00
BU 305 Corporate Communication	3	4,950.00
Program Requirements - Elective Course 1	3	4,950.00
	15	24,750.00
Year 3 - Semester 2 Spring		
BU 304 International Business Environment	3	4,950.00
AC 111 Managerial Accounting	3	4,950.00
BU 315 Fundamentals of Enterprise Resource Planning	3	4,950.00
Program Requirements - Elective Course 2	3	4,950.00
College Requirements - Elective Course 3	3	4,950.00
	15	24,750.00
Year 4 - Semester 1 Fall		
COURSE	CREDITS	AMOUNT

IT 404 Business Intelligence and Data Analytics	3	4,950.00
HR 300 Human Resource Management	3	4,950.00
MR 302 Digital Marketing	3	4,950.00
BU 403 Business Research Methodology	3	4,950.00
BU 499 BA Internship	3	4,950.00
	15	24,750.00
Year 4 - Semester 2 Spring		
BU 304 International Business Environment	3	4,950.00
AC 111 Managerial Accounting	3	4,950.00
BU 315 Fundamentals of Enterprise Resource Planning	3	4,950.00
Program Requirements - Elective Course 2	3	4,950.00
College Requirements - Elective Course 3	3	4,950.00
	15	24,750.00

B. Bachelor of Islamic Studies

Fall Semester-01				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
GE 140	الحضارة الإسلامية	3	1500	4,500.00
GE 101	مهارات الاتصال باللغة العربية (1)	3	1500	4,500.00
GE 107	الإدارة الذاتية	3	1500	4,500.00
*	متطلب جامعة اختياري	3	1500	4,500.00
*	متطلب جامعة اختياري	3	1500	4,500.00
Total Tuition Fee				22,500.00
Spring Semester-02				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
IA 115	المدخل إلى الفقه الإسلامي	3	1500	4,500.00
IA 100	المدخل إلى العقيدة الإسلامية	3	1500	4,500.00
IA 130	علوم القرآن	3	1500	4,500.00
IA 175	منهج البحث العلمي	3	1500	4,500.00

GE 106	متطلب جامعة اختياري	3	1500	4,500.00
IA 131	الحفظ والتجويد (1)	1	1500	1,500.00
Total Tuition Fee				24,000.00

Fall Semester-03				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
IS 215	أصول الفقه	3	1500	4,500.00
IA 260	(1) النحو والصرف	3	1500	4,500.00
IA 145	علوم الحديث	3	1500	4,500.00
GE 112	(2) الاتصال باللغة الانجليزية مهارات	3	1500	4,500.00
IS 230	أصول التفسير وقواعده	3	1500	4,500.00
IA 132	الحفظ والتجويد (2)	1	1500	1,500.00
Total Tuition Fee				24,000.00

Spring Semester -04				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
IS 218	(1) فقه العبادات	3	1500	4,500.00
IA 261	(2) النحو والصرف	3	1500	4,500.00
IS 245	المحدثين مناهج	2	1500	3,000.00
GE 113	(2) الاتصال باللغة الانجليزية مهارات	3	1500	4,500.00
IS 200	الإيمان (1)	3	1500	4,500.00
IA 133	الحفظ والتجويد (3)	1	1500	1,500.00
Total Tuition Fee				22,500.00

Fall Semester-05				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
IS 201	(2) الإيمان	3	1500	4,500.00
IS 219	(2) فقه العبادات	3	1500	4,500.00
IS 330	المفسرين مناهج	2	1500	3,000.00
IS 216	والفروق الفقهية القواعد	2	1500	3,000.00
IS 345	التخريج والأسانيد	3	1500	4,500.00
IS 260	السيرة النبوية	3	1500	4,500.00
IA 134	الحفظ والتجويد (4)	1	1500	1,500.00
Total Tuition Fee				25,500.00

Spring Semester-06				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
IS 300	(3) الإيمان	3	1500	4,500.00
IS 315	(1) فقه المعاملات	3	1500	4,500.00
IA 270	اللغة معاجم وفقه	2	1500	3,000.00
IS 217	مقاصد الشريعة	2	1500	3,000.00
IS 346	الحديث التحليلي (1)	3	1500	4,500.00
*	متطلب جامعة اختياري	3	1500	4,500.00
IA 135	الحفظ والتجويد (5)	1	1500	1,500.00
IA 136	الحفظ والتجويد (6)	1	1500	1,500.00
Total Tuition Fee				27,000.00

Fall Semester-07				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
IS 415	(1) فقه الأسرة	3	1500	4,500.00
IS 417	والقضاء فقه الجنائيات	3	1500	4,500.00

IS 316	فقہ المعاملات (2)	3	1500	4,500.00
IS 400	فقہ المعاملات (2)	3	1500	4,500.00
*	اختياري متطلب تخصص	3	1500	4,500.00
IA 361	البلاغة	2	1500	3,000.00
IA 137	(7) والتجويد الحفظ	1	1500	1,500.00
Total Tuition Fee				27,000.00

Spring Semester-08				
Code	Course name	Credit Hr	Amount/Cr Hr	Amount
IS 416	فقہ الأسرة (2)	3	1500	4,500.00
IS 418	فقہ النوازل	3	1500	4,500.00
IS 375	إسلامية باللغة الانجليزية دراسات	3	1500	4,500.00
IS 331	(1) التحليلي التفسير	3	1500	4,500.00
*	اختياري متطلب تخصص	3	1500	4,500.00
IS 375	إسلامية باللغة الانجليزية دراسات	2	1500	3,000.00
IA 138	(8) والتجويد الحفظ	1	1500	1,500.00
Total Tuition Fee				27,000.00

Fall Semester-09				
Code	Course name	Credit	Amount/Cr Hr	Amount
IS 499	التدريب الميداني	0	0	3,500.00
Total Tuition fee				3,500.00

C. Masters in Fiqh and it's Fundamentals

Master Program Course fee - Jumeira University Graduates		
Course Code	Course name	Amount
	Admission fees	1,500.00
Semester 1 - Fall		
	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 6 Credit Hours	9,000.00
Semester 2 - Spring		
	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 6 Credit Hours	9,000.00
Semester 3 - Summer		
	Registration Fees	1,000.00
	Course Fee - 1 Subject with 2 Credit Hours	3,000.00
Semester 4 - Fall		
	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 6 Credit Hours	9,000.00
Semester 5 - Spring		
	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 12 Credit Hours	18,000.00
Semester 6 - Summer		
	Registration Fees	1,000.00
	Course Fee - 1 Subject with 2 Credit Hours	3,000.00
Total Tuition Fee		60,500.00
Vat 5%		3,025.00
Total Fee		63,525.00

Master Program Course fee – Non Jumeira University Graduates		
Course Code	Course name	Amount
	Admission fees	1,500.00
Semester 1 - Fall		
	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 6 Credit Hours	10,800.00
Semester 2 - Spring		

	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 6 Credit Hours	10,800.00
Semester 3 - Summer		
	Registration Fees	1,000.00
	Course Fee - 1 Subject with 2 Credit Hours	3,600.00
Semester 4 - Fall		
	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 6 Credit Hours	10,800.00
Semester 5 - Spring		
	Registration Fees	1,500.00
	Course Fee - 2 Subjects with 12 Credit Hours	21,600.00
Semester 6 - Summer		
	Registration Fees	1,000.00
	Course Fee - 1 Subject with 2 Credit Hours	3,600.00
Total Tuition Fee		70,700.00
Vat 5%		3,535.00
Total Fee		74,235.00

D. Other Fee

#	Fees - Non-Refundable	Amount (AED)	Remark
1	Language Gateway Exam Fees	400	Per Exam
2	Substitute Exam Fees	100	Per Application
3	Make Up Exam Fees	500	Per Application
4	Course Retake Fees	1,500	Per Exam
5	Master Course Retake Fees	2,500	Per Exam
6	Master thesis extension	3,500	Per Semester
7	Placement Tests	200	Per Exam
8	English Language Course Fees – EAS 011 for all except Islamic Studies	Up to 500 (Based on the cost of the book)	Per Course

9	English Language Course Fees – EAS 011 for Islamic Studies	Up to 2200 (Based on IELTS fees and cost of books)	Per Course
10	English Language Course Fees – EAS 012	Up to 800 (Based on the cost of the books)	Per Course
11	English Language Course Fees – EAS 013	Up to 2200 (Based on IELTS fees and cost of books)	Per Course
12	Arabic Language Course Fees	Up to 350 (Based on the cost of the books)	Per Module

E. Student Services Fees

#	Fees - Non-Refundable	Amount (AED)	Remark
1	Undergraduate Enrollment Fees	1,500	One-Time Fee
2	Postgraduate Enrollment Fees	1500	One-Time Fee
3	LDA Program Enrollment & Registration	1550	One-Time Fee
*4	Semester Registration Fees	750	Every Semester
*5	Learning and Engagement Fees during regular semester	750	Every Semester
*6	Learning and Engagement Fees during summer term	250	Summer Term
7	Scholarship Application Fees	500	One-Time Fee, Refundable from Enrollment Fees
8	Official Transcript	200	Per Transaction
9	Credit Transfer/Evaluation	100	Per Evaluation
10	Official Letter	50	Per Letter
11	Application for Grade Appeal	20	Per Application
12	Application for Grade Challenge Request	650	Per Application

13	Application for Incomplete Grade Request	500	Per Application
14	Course Description	25	Per Course Description
15	Degree Courses Descriptions	400	Per Degree
16	Official Course Syllabus	75	Per Syllabus
17	Application for Program/Concentration Change	500	Per Application
18	Graduation Application and Certificate Issue	500	Per Degree
19	Attestation Certificate	800	Per Degree
20	Urgent Service within 24 hours	100 to 300	Per Transaction
21	International Delivery Charges	500	Per Transaction
22	Local Delivery Charges	100	Per Transaction
23	Locker Fees Per Semester	100	Per Semester

2. Payment Schedule

a) In normal circumstances, full tuition fees should be paid.

However, in line with Jumeira University internal policies, schedules are according to the total tuition fee, student credits/ roadmap and arrangements agreed between students and registrar office.

The Finance and Accounts Department is responsible for collecting tuition and fees from students. All tuition and fees are due before the start of classes. Students who applied for the Easy Payment Plan Scheme must pay their first installment along with the required postdated cheques by the same closing payment deadline of the semester. Once students sign up the easy payment plan, they are immediately indebted to the University and it is the student's responsibility to check his/her account for fee information and amount due. Students may view their billing statement via self-service using Student Portal.

The Finance Office will send reminders if the students default on any payments. Once a debt becomes overdue, reminders are sent to the students at their registered JU student e-mail address. The following is a brief explanation for the recovery procedure:

- **First Reminder – within the first day of default:**

Students are advised that a late payment fee has been incurred and an email is sent.

- **Second - within the first week of default:**

Students are advised again of the late payment fee and that non-payment may result in withdrawal from studies. An email is sent.

- **Final Demand:**

Students are advised that they have 14 days to pay or they will be withdrawn from studies. An email is sent and student will be placed on financial block

- b) • Registrar's de-matriculation letter:**

Students are advised that they have been withdrawn and this verdict will be effective within one week from the date of this letter unless they pay the fees. An email is sent.

- c) • Discharge and Legal Warning letter:**

Students are sent an official discharge letter from the university and a legal notice in accordance with the university's legal proceedings, and unless they pay, legal action will be initiated against them. An email is sent.

- d) • Proceed with Legal Action:**

Legal action is initiated against students who ignore all previous communications issued earlier with no justification. An email is sent.

3. Refund Policy

Refunds are only applicable to credit courses. Non-credit courses including learning and development courses are not eligible for any refunds. Refunds are governed by the following regulations and will be processed at the end of the semester. In the event that a student withdraws

from a credit course in a given semester or is dismissed from all courses during the semester, refunds of tuition will be calculated according to the following schedule:

Refund Policy for Fall and Spring Semesters:

Refund Request Date	Refund %
*First week and second week	100% excluding the non-refundable registration or any administrative fees
Third week and beyond	0

Refund Policy during Summer 1 and 2

Refund Request Date	Refund %
*Registration Week	100% excluding the non-refundable registration or any administrative fees
First day of class and beyond	0

4. Changes in Fee policy

The fee change process is to be initiated by the Finance department. The finance department, based on the budget and financial projections, propose the changes in the fee. The proposal is presented by the Head of the Finance department in the University Council. The proposal is discussed in the council and the decision is sent to the Board of Trustees for endorsement. Once the BoT endorses the change, the same is updated in the official records and published on designated locations to inform the relevant stakeholders.

5. Financial Aids and Scholarships

Jumeira University offers a range of scholarships and financial support opportunities to students. The Enrollment office is responsible for processing student's scholarship and financial aid applications.

a. Financial Aid Eligibility and Process

Student facing financial hardship are eligible for financial Aid up to 85%. The financial Aid scheme is supported through partnership with zakat fund. To be eligible for zakat fund financial aid student must meet the following criteria:

(1) Must be in good academic standing. Student under probation are not eligible for financial aid.

(2) Submit proof of financial hardship. Application for financial aid is available from the enrollment office and can be found on JU website. There is no deadline for submitting the application, and students may submit the financial aid application in time within the academic year. Processing the application will take a maximum of 4 weeks.

Jumeira University offers new and returning full time students' different types of scholarships. Scholarships are given only to students who register a minimum of 15 credit hours in a given semester, follow their academic road maps, maintain the required GPA and CGPA for each scholarship, and don't violate academic integrity or code of conduct.

Students on scholarship must undertake completing their studies at Jumeira University until graduation. If the student withdraws from the University for any Reason, then, the student must refund 100% of the tuition fees received since the start of the scholarship award.

Students are awarded scholarships during the Fall and Spring semester. During the summer term, scholarships are not applicable and students with scholarships must pay full tuition fees.

Students with scholarships are not allowed to repeat a course under the scholarship. Should a student repeat a course, he/she will be required to pay for the course tuition in full. Student can apply for scholarship at the Enrollment Office.

Application is available on student portal or student can request the application directly by e-mail from enrollment office via enrollment@ju.ac.ae

b. Available Scholarships

i. Khalifa Scholarship

Full tuition scholarships for each year of the degree offered to UAE nationals who have obtained a score of (80%) in their high school certificate. Khalifa Scholarship terms:

- (1) Applicant must be a UAE national.
- (2) Must be between 18 to 19 years old.
- (3) Must hold a score of at least 80% in high school certificate with graduation date same year as the admission application.
- (4) Must retain good academic standing with a CGPA of 3.00
- (5) Must be a full-time student with 15 credit load each semester.
- (6) Must meet the language requirement of the program.
- (7) Must submit scholarship application with all relevant documents.
- (8) Must pass a required interview.

ii. Honors Scholarship

The scholarship offers 50% and 75% discount on tuition fees, offered to students who are residents in the UAE and who have obtained a score between (80% to 90%) in high school for the current year. Honors Scholarship terms:

- (1) Applicant must be a UAE citizen or permanent resident.
- (2) Must be between 18 to 19 years old.
- (3) Holds a score of at least 90% in the secondary school certificate for the first Honor Scholarship, or 80% for the second Honor Scholarship.
- (4) Retains a good academic standing, with a GPA of 3.0 throughout the program for the first Honor Scholarship, or a GPA of 2.7 for the second Honor Scholarship
- (5) Must be a full-time student with 15 credit load each semester
- (6) Must meet the language requirements of the program.
- (7) Must submit scholarship application with all relevant documents.
- (8) Must pass a required interview.

iii. Mujtamaee Scholarship

Partial tuition scholarship for one academic year for students who obtained a score of (75%) in high school in the current year on a pro rata basis.

Mujtamaee Scholarship terms:

- (1) Applicant must be a UAE citizen or permanent resident
- (2) Must be between 18 to 19 years old.
- (3) Hold a score of at least 75% in high school certificate with gradation date same year as the admission application.
- (4) Must retain good academic standing with a GPA of 2.5.
- (5) Must meet the language requirements of the program

iv. Family Scholarship

This is a partial scholarship for one academic year. Siblings of any student receive 10% waiver of tuition for the first year of study.

Family Scholarships terms:

- (1) Students must meet admission requirements of program they are willing to join.
- (2) Submit required program admission documentation by the required deadline.
- (3) Must meet the language requirements of the program.

v. Access Scholarship

This is a partial scholarship for each year of the degree. The scholarship includes a tuition waiver between 25%-75% for students from underprivileged backgrounds.

Access Scholarship terms:

- (1) Applicant must be a UAE citizen or permanent resident
- (2) Must meet admission requirements of the program they are willing to join.
- (3) Must hold a score of at least 75% in high school certificate.
- (4) High school certificate dated within two years of application.

(5) Students must retain good academic standing with a CGPA of 2.3

(6) Must be a full-time student with 15 credits load each semester.

(7) Must meet the language requirements of the program.

vi. Academic Achievement Scholarships

Jumeira University offers the Academic Achievement Scholarship to the university's full-time students based on annual academic performance; whereby the university covers up to 15% of the tuition for returning students in the three following categories:

- 15% of fees for GPA 3.9 and above
- 10% of fees for GPA 3.7 and above
- 5% of fees for GPA 3.5 and above

Academic Achievement Scholarships terms:

- (1) Students must maintain a good academic standing with a GPA of 3.5 or higher
- (2) Must meet the language proficiency requirements
- (3) Must be a full-time student with 15 credit hours registered each semester
- (4) Must follow the Academic Program Roadmap (ARM) issued by the Registrar's Office
- (5) Must meet the requirements of the program completion plan.
- (6) Must complete the degree at the university without postponing or halting any semester until graduation
- (7) Scholarship will be given as credit after the successful completion of each semester

vii. Early Admission Scholarships

These are partial scholarships for one academic year provided to students who apply before 31st July. Student receives 10% waiver of tuition for the first year of study.

Early Admission Scholarships terms:

- (1) Students must meet admission requirements of the program they are willing to join.
- (2) Submit required program admission documentation by the required deadline.
- (3) Must meet the language requirements of the program.

(4) Submit admission application before 31st July.

viii. Partnership Scholarship

Offered to students from schools or establishments that have agreements with the university. The scholarship offers up to 100% discount on tuition fees, given annually on a prorated basis.

Partnership Scholarship terms:

- (1) Students must meet admission requirements of program they are willing to join.
- (2) Submit required program admission documentation by the required deadline.
- (3) Must meet the language requirements of the program.

ix. English Program Scholarship

Partial scholarship of 30% of the tuition value for all levels of the English Language Program.

English Program Scholarship terms:

- (1) Student must be enrolled in one of the university programs.
- (2) Should not exceed 1 years in the English programs.

x. Zayed Scholarship

Full tuition scholarships for each year of the degree offered to UAE residence who have obtained a score of (95%) in their high school certificate.

Zayed Scholarship terms:

- (1) Applicant must be a UAE residence.
- (2) Must be between 18 to 19 years old.
- (3) Must hold a score of at least 95% in high school certificate with graduation date same year as the admission application.
- (4) Must retain good academic standing with a CGPA of 3.50
- (5) Must be a full-time student with 15 credits load each semester.
- (6) Must meet the language requirements of the program.
- (7) Must submit scholarship application with all relevant documents.

(8) Must complete the degree at the university without postponing or halting any semester until graduation

(9) Must pass a required interview

xi. Engagement scholarships

The scholarship offers 50% and 75% discount on tuition fees. The scholarship is offered to students with strong engagement skills. The scholarship is aimed to help students develop their leadership skills and gain professional experience while studying at JU.

Engagement Scholarship terms:

(1) Applicant must be a UAE citizen or permanent resident.

(2) Must be between 18 to 19 years old.

(3) Holds a score of at least 90% in the secondary school certificate for the 75% Scholarship, or 80% for 50% Scholarship.

(4) Retains a good academic standing, with a GPA of 2.7 throughout the program for the 75% Scholarship, or a GPA of 2.3 for the 50% Scholarship

(5) Undertake 240 hours of work per academic year until graduation for the 75% scholarship, or 120 hours of work per academic year until graduation for the 50% scholarship

(6) Must meet the language requirements of the program.

(7) Must complete the degree at the university without postponing or halting any semester until graduation

(8) Must submit scholarship application with all relevant documents.

(9) Must pass a required interview.

xii. Research Scholarship

The scholarship offers 75% and 100% discount on tuition fees. The scholarship is offered to students with outstanding research skills at high school level and obtained above 90% in high school for the current year. The scholarship is designed to develop student research skills and support to JU undergraduate program.

Research Scholarship terms:

- (1) Applicant must be a UAE citizen or permanent resident.
- (2) Must be between 18 to 19 years old.
- (3) Holds a score of at least 90% in the secondary school certificate for the first Honor Scholarship, or 80% for the second Honor Scholarship.
- (4) Retains a good academic standing, with a GPA of 3.0 throughout the program for the first Honor Scholarship, or a GPA of 2.7 for the second Honor Scholarship
- (5) Must be a full-time student with 15 credits load each semester
- (6) Must meet the language requirements of the program.
- (7) Must submit scholarship application with all relevant documents.
- (8) Must pass a required interview

c. Scholarship Application Deadlines

Fall Semester Deadline	Spring Semester Deadline
15 August	15 January

I. Student Services

1. Student Handbook

The services that are available for the students at Jumeira University include the following but not limited to:

- Student Advising
- Academic Advising
- Internships
- Guidance and Counselling

The student handbook is shared with all students by the 1st day of the new academic year which has intense details on the student services along with the policies and procedures applicable to the students.

The University has established key service offices to provide supportive and helpful services to students to ensure students' academic success and to facilitate great learning experiences while studying at Jumeira University. The student offices provide a wide range of services including registration, orientation, counseling, financial aid, support services, extra-curricular activities, and community service opportunities. The offices also promote responsible behavior among students and seek to ensure that the Student Code of Conduct is well understood by students, whereby creating a safe atmosphere for all university community members, and making sure students assume responsibility for and are held accountable to their actions.

2. Student Rights/ Code of Conduct

a. Disciplinary Reprimand:

A verbal disciplinary reprimand may be given to a student whose conduct violates any aspect of the University's Code of Conduct. Such a reprimand does not necessarily restrict the student in any way but does signify that he or she is being given the opportunity to conduct him/herself in a more appropriate manner and that any further violation shall result in additional disciplinary actions. A written record of the reprimand shall be placed in the student's file in the Academic Registry's Office.

b. Disciplinary Written Warning

A disciplinary written warning is an official written statement to a student indicating that his/her behavior is not acceptable, and a disciplinary action shall be enforced in accordance with JU's penalty proceedings.

c. Disciplinary Probation

Disciplinary probation requires that a student enter into a "Good Behavior" agreement. The student shall be closely monitored during the specified probation period. Should any disciplinary infraction occur during this time period, the student shall be subject to further disciplinary action, which could be as serious as dismissal from the University. Disciplinary probation can be for a specified period of time or for as long as the student is enrolled at the university.

Any behavioral infraction of any aspect of the university's Code of Conduct during the probationary period may result in dismissal from the University. This form of probation is generally imposed after repeated violations of policy or for serious behavioral infractions.

d. Reimbursement or Replacement

A student who damages university property may be required to pay actual repair or replacement costs. Failure to pay may result in Conduct Registration Hold, Transcript Hold and/or additional disciplinary actions.

Registration and/or Transcript Hold will prevent the student from registering for the next semester or prohibits him/her from obtaining a transcript until he or she reimburses the University for the Costs of the damage.

e. Sanction, Restriction or Revoke of Rights and Privileges

This disciplinary action may be required as part of a penalty and includes but is not limited to: attending a training workshop, counseling, or assessment session; an apology; restriction or loss of privileges like use of campus facility or university technology for a period of time, or loss of scholarship.

f. An order of service to JU

A student may be ordered to carry out a service to JU for a specified period as disciplinary procedure. E.g. shelving books in the library, photocopying for departments, clearing up litter in JU stores, etc., to be carried out when there are no scheduled classes.

g. Suspension or Dismissal

This form of disciplinary action is generally imposed after repeated violations of the code of conduct or for serious behavioral conduct. This disciplinary action can only be imposed by the Dean of Academic Affairs, the President.

h. Student Appeals

The student appeals process:

- a) The student will submit the appeal in writing to the "Presidents Office" within 5 days from the date of receiving the penalty notification letter by the Registrar's Office.
- b) The appeal will be submitted via the following e-mail: tawasol@ju.ac.ae. The e-mail shall be provided to students in the student handbook.
- c) Student appeal will be reviewed by the Excellence and Compliance Office as Directed by the President. The Excellence and Compliance Office shall review the case to validate the proceedings and confirm to the President if there a breach to JU policy or confirm the decision undertaking by the relevant academic committee.
- d) The decision rendered by the President office will be a fair, thorough, and final decision.

i. Academic Integrity

At the beginning of each study semester, course instructors shall provide students with the guidance and written instructions that pertain to breaches of academic integrity. It shall be the responsibility of every student and faculty member to be familiar with and to implement these policies.

- I. Jumeira University expects students to understand and maintain high standards of academic integrity. Breaches of academic integrity include the following:

a. Plagiarism:

- The submission of someone else's work: "idea, words, and images" without proper acknowledgement: "citation of the reference".

b. Inappropriate Collaboration:

- Working with someone to develop, revise, or organize papers or projects without acknowledging that person's help.
- Work completed for one course and submitted for another course: Submitting the same work for more than one course.

c. Inappropriate Presentation:

- Impersonating another student in either attending a class or being present at an exam.
- The impersonated and impersonator shall be suspended or dismissed from the University.

d. Dishonesty in examinations and submitted work:

- Cheating on an exam, copying from another paper, giving unauthorized assistance, obtaining authorized advance knowledge of exams questions, and using devices or procedures to achieve false scores on graded exams.

e. Deliberate falsification of data:

- Deliberately falsify data or distort supporting documentation for course work or other academic activity.

f. Interference with other students work:

- Students may not intentionally interfere with the work of other students, like sabotaging laboratory experiments, digital files, or research work, or giving misleading information or disrupting class work

J. Completion Requirements

1. Bachelor of Business Administration

The program is offered full time and the total number of required credits for this program is 120. A full-time student is expected to complete the degree in four years.

The requirements for graduation with a bachelor's degree in business administration from the University are completing 120 Credit Hours made up of three types of requirements including:

- University Requirements 24 Credit Hours (18 Core + 6 Electives)
- College Requirements 54 Credit Hours (45 Core + 9 Electives)
- Program Requirements 42 Credit Hours (33 Core + 9 Electives)

2. Bachelor of Islamic Studies

The program is offered on a full-time basis. Students are expected to complete their degree in 4 years. Students with English condition will complete the program within 5 years. The requirements for graduation with a Bachelor of Islamic Studies from the University are completing 133 Credit Hours made up of three types of requirements including:

- University General Requirements (24 Credit Hours)
- College Requirements (35 Credit Hours)
- Program Requirements (74 Credit Hours)

3. Masters in Fiqh and it's fundamentals

The program is offered on part-time basis. Students are expected to complete Phase I (taught courses) in two years with possible extension of one year. Student are expected start phase II at the end of second year and complete and defend their thesis within two to three years with possible extension for one year.

Students must meet the following graduation requirements:

A- Phase One: Taught Courses

- Students must successfully achieve all the courses (25 credits)

- Maintain cumulative GPA 3.0

B- Phase Two: Thesis

- Successfully complete taught courses in phase I
- Submit research proposal
- Thesis defense
- Meet the thesis requirements and its approval by the Graduate Studies Committee.

K. General Education

Program Description

The Jumeira University's General Education Program is meticulously designed to ensure that all JU graduates are proficient in English language literacy for Arab natives and basic Arabic language for other students, enabling them to navigate the multicultural, diverse, and dynamic workforce in the UAE and globally. Students emerge from the program equipped with knowledge in ethical leadership, transactional skills, teamwork capabilities, digital understanding, and industrial knowledge, enriching their professional horizons and fostering self-development

Program Goal:

Provide students with broad-based education in humanities, arts, social sciences and science: The program aims to furnish students with broad understanding of the approaches to knowledge such as language, Islamic studies, UAE studies, innovation, entrepreneurship and sustainability.

Develop confident, skilled, and knowledgeable learners and communicators: The program aims to cultivate graduates who exude confidence, possess refined skills, and are well versed in their knowledge, enabling them to excel not only in the UAE workforce but also on the global stage.

Equip Students with Cultural and Societal Knowledge: Students will be equipped with profound cultural and societal knowledge, contributing to the eradication of culture shock and societal anxiety, thus fostering a more inclusive and harmonious environment.

Cultivate responsibility, leadership and critical thinking skills: The program aspires to graduate students who are adept at taking on leadership roles and responsibilities in their future organizations, contributing positively to their respective fields.

Build an Ethical, Respectful, and Dynamic Workforce: The overarching goal is to shape a workforce characterized by ethical conduct, mutual respect, and dynamism, well-equipped to thrive in the diverse and multicultural global landscape.

Program Learning Outcomes:

Demonstrate knowledge of the principles of entrepreneurship, innovation, and sustainability and their application to the global scene with emphasis on the Emirati context

Students will showcase knowledge and comprehension of the fundamentals of innovation, entrepreneurship and sustainability and their application nationally and internationally

Critique Statements, Opinions, and Views Respectfully:

Graduates will demonstrate the ability to critically evaluate statements, opinions, and views from peers, fostering a culture of respectful discourse.

Implement Effective and Efficient Techniques for Teamwork:

Students will employ effective and efficient techniques to collaborate with peers, ensuring successful teamwork and collective achievements.

Exhibit Adaptability to the Dynamic Tech World:

Graduates will showcase adeptness in navigating the dynamic technological landscape, adapting to changes, and meeting industrial requirements.

Appraise Opportunities for Personal Growth and Development: Students will evaluate and discern opportunities for personal growth and development, ensuring continuous self-improvement.

Demonstrate Ethical Techniques in Information Gathering and Communication: Graduates will exhibit ethical techniques in gathering information, communicating effectively, and leading group activities with integrity.

Identify Roles and Responsibilities of Industrial Influencers:

Students will identify and comprehend the diverse roles and responsibilities of industrial influencers, recognizing their profound impact on the economy and society.

L. Course Offering

1. Bachelor of Business Administration

Program Description

The Bachelor of Business Administration (BBA) program is structured to provide a comprehensive understanding of the diverse aspects of the business world. This program is designed to keep pace with contemporary trends in the business landscape. The curriculum merges fundamental business principles with an understanding of the dynamic nature of modern business operations. Students will gain knowledge in core subjects such as accounting, business law, finance, economics, marketing, and operational management.

Upon completion of the program, graduates will have a solid grasp of essential management practices and skills, with an emphasis on applying these skills in various business contexts. The program focuses on developing competencies in key areas like marketing and sales strategies, project management, financial analysis, supply chain and operations management, and leveraging information and communication technologies in business. This broad skill set prepares students for a successful career in the ever-evolving world of business.

Program Goals

- **Deepen Business Knowledge:** Instill a thorough understanding of core business principles and management theories.
- **Strengthen Analytical Proficiency:** Enhance students' ability to dissect business problems and apply critical thinking and analytical skills for effective resolution.
- **Promote Collaborative Excellence:** Cultivate advanced collaborative techniques to foster leadership and teamwork in diverse business settings.
- **Expand Global and Ethical Awareness:** Broaden awareness of global business trends and underscore the importance of ethical decision-making in an international context.
- **Encourage Innovative Entrepreneurship:** Foster entrepreneurial spirit and innovation, emphasizing the identification and development of sustainable business opportunities.

Program Learning Outcomes

PLO 1: Demonstrate comprehension of business management concepts, principles, and theories.

PLO 2: Apply analytical and critical thinking skills to solve business problems.

PLO3: Analyze business issues and identify emerging technological solutions for ethical business decision-making.

PLO4: Employ collaborative skills in team settings to achieve synergistic outcomes.

PLO5: Examine global business trends and practices.

PLO6: Evaluate business scenarios for sustainability.

PLO7: Communicate persuasive, coherent arguments through written and oral methods for addressing diverse groups.

PLO8: Develop entrepreneurial and innovative approaches for business opportunities.

QF Emirates Level Descriptors Level 7

Program-level outcomes (P). Students completing the BBA program will be able to:		QF Emirates Level 7 Descriptors				
		Knowledge	Skills	ASPECTS OF COMPETENCE		
				Autonomy & Responsibility (AR)	Role in Context (RC)	Self-Development (SD)
PLO1	Demonstrate comprehension of business management concepts, principles, and theories	7K1,2				7SD1
PLO2	Apply analytical and critical thinking skills to solve business problems	7K4	7S1		7RC4	

PLO3	Analyze business issues and identify emerging technological solutions for ethical business decision-making		7S3	7AR1		7SD3
PLO4	Employ collaborative skills in team settings to achieve synergistic outcomes	7K3			7RC3	
PLO5	Examine global business trends and practices			7AR2		
PLO6	Evaluate business scenarios for sustainability	7K5	7S2	7AR3		
PLO7	Communicate persuasive, coherent arguments through written and oral methods for addressing diverse groups		7S3	7AR4	7RC2	
PLO8	Develop entrepreneurial and innovative approaches for business opportunities				7RC1	7SD2

Knowledge

7K1 - specialized factual and theoretical knowledge and an understanding of the boundaries in a field of work or discipline, encompassing a broad and coherent body of knowledge and concepts, with substantive depth in the underlying principles and theoretical concepts "

7K2 - an understanding of allied knowledge and theories in related fields of work or disciplines and in the case of professional disciplines including related regulations, standards, codes, conventions

7K3 - understanding of critical approach to the creation and compilation of a systematic and coherent body of knowledge and concepts gained from a range of sources

7K4 - a comprehensive understanding of critical analysis, research systems and methods and evaluative problem-solving techniques

7K5 - familiarity with sources of current and new research and knowledge with integration of concepts from outside fields

Skill

7S1 - technical, creative and analytical skills appropriate to solving specialised problems using evidentiary and procedural based processes in predictable and new contexts that include devising and sustaining arguments associated with a field of work or discipline

7S2 - evaluating, selecting and applying appropriate methods, procedures or techniques in processes of investigation towards identified solutions

7S3 - evaluating and implementing appropriate research tools and strategies associated with the

7S4 - highly developed advanced communication and information technology skills to present, explain and/or critique complex and unpredictable matters

Aspects of Competence Autonomy and responsibility

7AR1 - can take responsibility for developing innovative and advanced approaches to evaluating and managing complex and unpredictable work procedures and processes, resources or learning"

7AR2 - can manage technical, supervisory or design processes in unpredictable, unfamiliar and varying contexts

7AR3 - can work creatively and/or effectively as an individual, in team leadership, managing contexts, across technical or professional activities

7AR4 - can express an internalised, personal view, and accept responsibility to society at large and to socio-cultural norms and relationships

Role in context

7RC1 - can function with full autonomy in technical and supervisory contexts and adopt paraprofessional roles with little guidance

7RC2 - can take responsibility for the setting and achievement of group or individual outcomes and for the management and supervision of the work of others or self in the case of a specialisation in field of work or discipline

7RC3 - can participate in peer relationships with qualified practitioners and lead multiple, complex groups

7RC4 - can take responsibility for managing the professional development and direct mentoring of individuals and groups

Self-development

7SD1 - can self-evaluate and take responsibility for contributing to professional practice, and undertake regular professional development and/or further learning

7SD2 - can manage learning tasks independently and professionally, in complex and sometimes unfamiliar learning contexts

7SD3 - can contribute to and observe ethical standards.

Study Mode and Duration

The program is offered on a full time and the total number of required credits for this program is 120. A full time student is expected to complete the degree in four years.

Program Requirements

The requirements for graduation with a Bachelor's Degree in Business Administration from the University are completing 120 Credit Hours made up of three types of requirements including:

Requirements	Core (Credit Hours)	Elective (Credit Hours)	Total (Credit Hours)
University	18	6	24
College	45	9	54
Program	33	9	42
Total	96	24	120

University Requirements (24 Credit Hours)

Core Courses (18 Credit Hours)

Course Code	Course Title	C H	Requisites
GE 101 or *GE 115	Arabic Language Communication 1 or Basic Arabic Language 1	3	None
GE 103	English Language Communication 1	3	Score 5 in IELTS or equivalent
GE 104	English Language Communication 2	3	Score 5 in IELTS or equivalent
GE 125	Fundamentals of Entrepreneurship & Innovation	3	Score 5 in IELTS or equivalent
GE 142 / GE144	UAE Society/ مجتمع الإمارات	3	Score 5 in IELTS or equivalent / None
GE 147 / GE 141	Islamic Thought / الثقافة الإسلامية	3	Score 5 in IELTS or equivalent / None
	Total	18	Credit Hours

Elective Courses (6 Credit Hour)

University Requirements - Elective Courses			
Course Code	Course Title	CH	Requisit es
GE 102 or *GE 116	Arabic Language Communication 2 or Basic Arabic Language 2	3	None
GE 114	Principles of Research Skills	3	Score 5 in IELTS or equivalent
GE 123 / GE 107	Personal Management / الإدارة الذاتية	3	Score 5 in IELTS or equivalent / None
GE 131	Critical Thinking	3	Score 5 in IELTS or equivalent
GE 145 / GE 140	Islamic Civilization / الحضارة الإسلامية	3	Score 5 in IELTS or equivalent / None
GE 148	UAE Economy and Labour Market	3	Score 5 in IELTS or equivalent
	Total	6	Credit Hours

College Requirements

Core Requirements (45 credits)

Course Code	Course Title	CH	Requisites
BU 102	Principles of Management	3	12 Credits and score of 5.0 in IELTS or equivalent
MR 103	Principles of Marketing	3	12 Credits and score of 5.0 in IELTS or equivalent
AC 104	Principles of Accounting	3	MA 110 and score of 5.0 in IELTS or equivalent
IT 108	Management Information System (MIS)	3	Score of 5.0 in IELTS or equivalent
MA 110	Probability and Statistics	3	Score of 5.0 in IELTS or equivalent

EC 201	Macroeconomics	3	MA 110 and score of 5.0 in IELTS or equivalent
BU 202	Introduction to Leadership	3	BU 102
BU 203	Production & Operation Management	3	BU 102
BU 204	Organizational Behavior	3	BU 102
BU 205	Business Ethics	3	BU 102
EC 210	Microeconomics	3	MA 110
FN 301	Financial Management	3	AC 104
BU 303	Business Law	3	MA 110, BU 102, BU 203
BU 304	International Business Environment	3	MA 110, BU 102, BU 203
BU 305	Corporate Communication	3	BU 102, MR 103
	Total	45	Credit Hours

Elective Courses (9 Credit Hours)

Course Code	Course Title	C H	Requisites
BU 240	Effective Business Writing	3	GE 104
IT 300	Introduction to Artificial Intelligence	3	IT 108, MA 110
MR 303	Contemporary Practices in Marketing	3	BU 103
BU 306	Consumer Behaviour	3	MR 103
BU 307	Supply Chain Management	3	BU 203
BU 308	Sales and Business Development	3	BU 103
BU 401	Investment Analysis and Portfolio Management	3	FN 301
FN 402	International Finance	3	FN 301
	Total	9	Credit Hours

Program Courses

Core Courses (33 Credit Hours)

Course Code	Course Title	C H	Requisites
AC 111	Managerial Accounting	3	AC 104
HR 300	Human Resource Management	3	BU 102
MR 302	Digital Marketing	3	MR 103
BU 315	Fundamentals of Enterprise Resource Planning	3	IT 108 and 45 Credits
BU 316	Customer Relationship Management	3	MR 103
BU 403	Business Research Methodology	3	GE 114
IT 404	Business Intelligence and Data Analytics	3	MA 110
BU 405	Project Management	3	IT 108 and 45 Credits
BU 406	Business Strategy	3	MA 110, BU 102, BU 203

BU 490	BA Project	3	BU 403
BU 499	BA Internship	3	90 Credits.

Elective Courses (9 Credit Hours)

Course Code	Course Title	C H	Requisites
BU 317	Quantitative Analysis for Better Decision-Making	3	MA 110 Probability and Statistics and 45 credit hours
BU 318	Principles of Retail Management	3	BU 102, MR 103, 45 Credits
BU 319	Entrepreneurship for Small Retail Business	3	BU 102, MR 103, 45 Credits
FN 320	Introduction to Islamic Banking and Finance	3	BU 102 and 45 Credits
BU 320	Risk Management	3	BU 102, BU 205, FN 301
BU 321	Quality Management	3	BU 102 and 45 Credits
BU 422	Knowledge Management	3	IT 108 and 45 Credits
	Total	9	Credit Hours

2. Bachelor of Islamic Studies

Program Description

The College of Islamic and Arabic Studies offers a Bachelor's degree in Islamic studies focusing on specialized disciplines in Islamic jurisprudence, creed, sciences of hadith, Quran sciences, Arabic language studies and other key disciplines within modern Islamic studies, such as Islamic banking and principles of Islamic economy.

Successful graduates will have the opportunity to work in: Daw'aa & Irshad, Imama & Khitaba, Sharia courts, Islamic banking, and social services in addition to other fields within the public sector.

Program Goals and Learning Outcomes

This program is taught in Arabic Language and the program goals and learning outlines are provided in the instructional language of the program listed below:

أهداف برنامج بكالوريوس الدراسات الإسلامية	مخرجات تعلم البرنامج
	بناء المعرفة والفهم
(م1) إعداد كوادر علمية متميزة في المعرفة والفهم والتحليل لمصادر التراث الإسلامي، وخصائصها، وأثارها.	(م1) أن يشرح مصادر الإسلام الأساسية ويبين خصائص وأثار وقيم هذه المصادر.
	(م2) أن يحلل الطالب النصوص الشرعية ويعرف دلالاتها وأن يستنبط الأحكام الشرعية.
	(م3) أن يُعدّ البحوث العلمية المتنوعة وفق قواعد مناهج البحث.

(4م) أن يستخدم الوسائل الحديثة في العرض والبحث والتحليل والقدرة على تبادل المعلومات مع المتخصصين في العلوم الإسلامية والعلوم الأخرى. والوسائل الحديثة.	(2هـ) بناء القدرة على البحث العلمي وفق الأدوات
بناء الشخصية التفاعلية والقيم المجتمعية	
(5م) أن يحسن توظيف التراث العلمي الإسلامي في معالجة قضايا العصر وأن يطبق القيم في نفسه وينشرها بين الآخرين بأسلوب أسر مؤثر لخدمة المجتمع.	(3هـ) صقل مهارات الطالب للجمع بين الأصالة والمعاصرة في التعامل مع قضايا العصر ومستجداته وخدمة المجتمع بفاعلية ودافعية.
(6م) أن يتعامل مع الآخرين بطريقة إيجابية وسطية.	
(7م) أن يجيد توظيف مهارات الاتصال المباشر مع الآخرين والقدرة على إدارة الفريق لتحقيق الأهداف.	
بناء المهارات الذاتية	
(8م) أن يحسن تقييم الذات وإدارة الذات والوقت والمال وحل المشكلات.	(4هـ) تطوير المهارات الذاتية للتعامل مع الحياة بإيجابية.
(9م) أن يجيد اتخاذ القرار وصناعة الأهداف واليات تغيير الذات والتعليم المستمر.	
بناء المهارات المهنية	
(10م) أن يتمكن من الخطابة والدعوة والفتوى وتقديم الاستشارات.	(5هـ) إعداد كفاءات علمية مصقولة بأخلاقيات المهنة ومزودة بكافة وسائل الاتصال العصرية لتلبية حاجة المجتمع وسوق العمل.
(11م) أن يتحلى بأخلاقيات وسلوكيات التخصص المهني.	
(12م) أن يستخدم اللغات والتقنيات الحديثة في التواصل والبناء الوظيفي.	

Entry and Language Requirements

Prospect students must meet the College of Islamic and Arabic Studies undergraduate general entry requirement according to their admission application category and as detailed in their admissions letter. In addition, students must meet the following language requirements:

- a. All students must obtain score of 1000 in Arabic EmSAT.
- b. All students on the program must have minimum English language proficiency of 950 in the EmSAT or 4.5 in the IELTS or 450 in TOEFL.

Study Mode and Duration

The program is offered on a full-time basis. Students are expected to complete their degree in 4 years. Students with English condition will complete the program within 5 years.

Degree Requirements

The requirements for graduation with a Bachelor of Islamic Studies from the University are completing 133 Credit Hours made up of three types of requirements including:

- University General Requirements (24 Credit Hours)
- College Requirements (35 Credit Hours)
- Program Requirements (74 Credit Hours)

Program Study Plan

1. General Requirements – متطلبات جامعة

1. Core Courses – متطلبات اجبارية

Requisites	CH	Course Title	Course Code
لا يوجد	3	مهارات الاتصال باللغة العربية (1)	GE 101
4.5 أيلس أو مايعادله	3	مهارات الاتصال باللغة الإنجليزية (1)	GE 112
5 أيلس أو مايعادله		مهارات الاتصال باللغة الإنجليزية (1)	03GE 1
4.5 أيلس أو مايعادله	3	مهارات الاتصال باللغة الإنجليزية (2)	GE 113
5 أيلس أو مايعادله		مهارات الاتصال باللغة الإنجليزية (2)	04GE 1
لا يوجد	3	مقدمة في تكنولوجيا المعلومات	GE 106
لا يوجد	3	الإدارة الذاتية	GE 107
لا يوجد	3	الحضارة الاسلامية	GE 140
	18	الساعات المطلوبة إجمالي	

Electives Courses – متطلبات اختيارية

Requisites	CH	Course Title	Course Code
		يجب أن يختار مساق من المساقات التالية:	المجموعة الاولى
لا يوجد	3	مجتمع الإمارات	GE 144
لا يوجد		UAE Society	GE 142
5 أيلس أو مايعادله		UAE Economy and Labour Market	148 GE
			المجموعة الثانية
لا يوجد	3	مهارات الاتصال باللغة العربية (2)	GE 102
لا يوجد	3	فن التعامل مع الآخرين	GE 108
لا يوجد	3	تاريخ الخليج العربي	GE 143
لا يوجد	3	مبادئ علم الاحصاء	GE 150
لا يوجد	3	الموارد الطبيعية والبيئة	GE 172
لا يوجد	3	نظام الاسلام	GE 160
لا يوجد	3	الإرشاد الأسري	GE 155
	6	الساعات المطلوبة إجمالي	

College Requirements – متطلبات كلية

Core Courses – متطلبات اجبارية

Requisites	CH	Course Title	Course Code
لا يوجد	3	المدخل إلى العقيدة الاسلامية	IA 100
لا يوجد	3	المدخل إلى الفقه الاسلامي	IA 115
لا يوجد	3	علوم القرآن	IA 130
-	3	علوم الحديث	IA 145
لا يوجد	1	(1) التلاوة والحفظ والتجويد	IA 131

IA 131 - التلاوة والحفظ والتجويد (1)	1	(2) التلاوة والحفظ والتجويد	IA 132
IA 132 - التلاوة والحفظ والتجويد (2)	1	(3) التلاوة والحفظ والتجويد	IA 133
IA 133 - التلاوة والحفظ والتجويد (3)	1	(4) التلاوة والحفظ والتجويد	IA 134
IA 133 - التلاوة والحفظ والتجويد (3)	1	(5) التلاوة والحفظ والتجويد	IA 135
IA 133 - التلاوة والحفظ والتجويد (3)	1	(6) التلاوة والحفظ والتجويد	IA 136
IA 133 - التلاوة والحفظ والتجويد (3)	1	(7) التلاوة والحفظ والتجويد	IA 137
IA 133 - التلاوة والحفظ والتجويد (3)	1	(8) التلاوة والحفظ والتجويد	IA 138
GE 110 - مهارات الاتصال باللغة العربية (1)	3	(1) النحو والصرف	IA 260
IA 260 - النحو والصرف (1)	3	(2) النحو والصرف	IA 261
GE 110 - مهارات الاتصال باللغة العربية (1)	2	معاجم وفقه اللغة	IA 270
IA 260 - النحو والصرف (1)	2	البلاغة	IA 361
لا يوجد	3	منهج البحث العلمي	IA 175
IA 261 - النحو والصرف (2) و 60 ساعة	2	الخطابة	IA 375
	35	الساعات المطلوبة إجمالي	

2. Program Requirements – متطلبات برنامج

متطلبات اجبارية – Core Courses

Requisites	CH	Course Title	Course Code
IA 100 – المدخل إلى العقيدة الإسلامية	3	الإيمان (1)	IS 200
IS 200 – الإيمان (1)	3	الإيمان (2)	IS 201
IS 200 – الإيمان (1)	3	الإيمان (3)	IS 300
IS 300 – الإيمان (3) و 60 ساعة	3	الفرق والأديان	IS 400
IA 115 – المدخل إلى الفقه الإسلامي	3	أصول الفقه	IS 215
IS 215 – أصول الفقه	2	القواعد والفروق الفقهية	IS 216
IS 215 – أصول الفقه	2	مقاصد الشريعة	IS 217
IS 215 – أصول الفقه	3	فقه العبادات (1)	IS 218
IS 215 – أصول الفقه	3	فقه العبادات (2)	IS 219
IS 215 – أصول الفقه	3	فقه المعاملات (1)	IS 315
IS 215 – أصول الفقه	3	فقه المعاملات (2)	IS 316
IS 215, IS 216	3	فقه الأسرة (1)	IS 415
IS 215, IS 216	3	فقه الأسرة (2)	IS 416
IS 215, IS 216	3	فقه الجنايات والقضاء	IS 417
IS 215, IS 216, IS 217	3	فقه النوازل	IS 418
IA 130 – علوم القرآن	3	أصول التفسير وقواعده	IS 230
IS 230 – أصول التفسير وقواعده	2	مناهج المفسرين	IS 330
IS 230 – أصول التفسير وقواعده	3	التفسير التحليلي (1)	IS 331
IA 145 – علوم الحديث	2	مناهج المحدثين	IS 245
IA 145 – علوم الحديث	3	التخرīj والأسانيد	IS 345
IA 145 – علوم الحديث	3	الحديث التحليلي (1)	IS 346
IA 115, GE 113, IA 130, IA 145	3	دراسات إسلامية باللغة الإنجليزية	IS 375
لا يوجد	3	السيرة النبوية	IS 260
115 ساعة ومعدل تراكمي 2.0	0	التدريب الميداني	IS 499
	65	الساعات المطلوبة إجمالي	

Electives Courses – اختيارية متطلبات

Requisites	CH	Course Title	Course Code
230 IS – أصول التفسير وقواعده	3	التفسير التحليلي (2)	IS 332
IA 145 – علوم الحديث	3	الحديث التحليلي (2)	IS 347
60 ساعة أكاديمية	3	تاريخ الخلفاء الراشدين	IS 360
60 ساعة أكاديمية	3	الهدى النبوي في الأدب والرفائق	IS 361
60 ساعة أكاديمية	3	حاضر العالم الإسلامي	IS 362
80 ساعة أكاديمية	3	المصارف الإسلامية	IS 419
80 ساعة أكاديمية	3	مبادئ الاقتصاد الإسلامي	IS 420
80 ساعة أكاديمية	3	أصول المحاكمات الشرعية والمدنية	IS 421
60 ساعة أكاديمية	3	أصول التربية في الإسلام	IS 376
80 ساعة أكاديمية	3	الدعوة	IS 475
	9	الساعات المطلوبة إجمالي	

Career Opportunities

Graduates of this program will have the opportunity to work in a broad range of career choices in the field of social and community service, such as:

<ul style="list-style-type: none"> Daw'aa & Irshad Imama & Khitaba. Local authorities and Islamic agencies. Endowments and charitable work. Islamic banks. 	<ul style="list-style-type: none"> Family counselling in <i>Sharia</i> Courts. Social media and communication; Arbitration and management of Quran competitions. Research centers and universities focused on the field of Islamic studies.
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3. Masters in Fiqh and it's fundamentals**Program Description**

The program is catered to qualify specialized and competent individuals to truly and soundly understand the principles and complexities of the science of Islamic Shari'ah, its applications and associations with the contemporary jurisprudential issues.

The program provides a ground-breaking learning environment that is compatible to best international quality standards in linking knowledge acquisition to application and originality to contemporaneity. It is designed to prepare graduates owning intellectual

abilities, professional ethics, and distinctive technical expertise that allow them to achieve career success, active participation in society, and meet the labor markets need nationally and regionally.

Program Goals and Learning Outcomes

The University has firstly identified the program graduates attributes, based on which the program objectives have been developed. Further, the program learning outcomes have been mapped to the UAE NQF Level 9 (Master's degree Level) in order to achieve quality learning and produce graduates enjoying the best international professional and academic standards. The below table shows the graduates attributes and the program objectives and learning outcomes:

مخرجات التعلم		أهداف البرنامج		صفات الخريجين
يعالج القضايا الفقهية المعاصرة والمستجدات، وفق أدوات الاجتهاد ومسالك استنباط الأحكام الشرعية.	1	تكوين الشخصية العلمية المتميزة في فهمها لأحكام الشريعة الإسلامية وتطبيقاتها وربطها بالقضايا الفقهية المعاصرة	1	بناء المعرفة والفهم
يقدر على دراسة الآراء العلمية المختلفة في مجال التخصص وتوضيح المفاهيم والأفكار المغالطة وسبل علاجها وفق الثوابت الإسلامية.	2			
يبتكر معارف جديدة وفق الأدوات العلمية والمعايير الدولية من خلال البحوث والدراسات المستفيضة في القضايا الفقهية، والقضايا ذات العلاقة.	3	تزويد المجتمع بباحثين لديهم القدرة على توظيف أعمالهم البحثية في خدمة المجتمع	2	
يتواصل مع الآخرين بأسلوب جذاب ومقنع لخدمة الصالح العام ملتزماً بالقيم والأخلاقيات الإسلامية.	4	الإسهام في نشر الإيجابية والوسطية والفهم المعتدل المتكامل للشريعة الإسلامية في المجتمع	3	بناء الشخصية التفاعلية والقيم المجتمعية
ينشر الوعي الديني المعتدل، والعادات الإيجابية في المجتمع.	5			

يجيد استخدام وسائل الاتصال الحديثة لتحقيق تواصل فعال في مجالات التخصص وغيرها.	6			بناء المهارات الذاتية
يتعامل مع المسؤوليات والتحديات والمتغيرات بأسلوب منهجي وعلمي وضمن معايير التميز.	7	تأهيل كوادر ملتزمة تتحمل المسؤولية، تجيد التواصل الفعال، وتسعى للتقدم والتطوير	4	
يطور ذاته وقيمتها بشفافية وحيادية بأسلوب منهجي سليم.	8			
يوظف المعرفة الفقهية توظيفاً صحيحاً في بيئة العمل تمكنه من إيجاد الحلول الملائمة وفق الضوابط والقيم الشرعية.	9	إعداد كفاءات علمية متخصصة تلبي حاجات سوق العمل في مجالات الفقه وأصوله ومستوعبة لمقتضيات وتطورات العصر	5	بناء المهارات المهنية
يمتلك قدرات قيادية ومهارات العمل الجماعي في بيئة التعلم والعمل.	10			

Degree Requirements

Students must meet the following graduation requirements:

Phase One: Taught Courses

- Students must successfully achieve all the courses (25 credits)
- Maintain cumulative GPA 3.0

Phase Two: Thesis

- Successfully complete taught courses in phase I
- Submit research proposal

- Thesis defense
- Meet the thesis requirements and its approval by the Graduate Studies Committee.

Program Study Plan

Below are the details of the Study Plan:

Core Courses	(19 Credit Hours)
Elective Courses	(6 Credit Hours)
Thesis	(9 Credit Hours)

1. Core Courses – متطلبات اجبارية

Requisites	CH	Course Title	Course Code
لا يوجد	2	قراءات في موضوعات أصولية وفقهية باللغة الإنجليزية	MF 500
لا يوجد	2	قاعة بحث	MF 505
لا يوجد	3	القواعد الأصولية والقواعد والضوابط الفقهية	MF 510
لا يوجد	3	دلالات الألفاظ	MF 520
لا يوجد	3	الأدلة المختلف فيها	MF 530
لا يوجد	3	قضايا معاصرة في المال والاقتصاد والطب	MF 610
لا يوجد	3	نظرية العقد	MF 620
	19	الساعات المطلوبة إجمالي	

2. Electives Courses – متطلبات اختيارية

Requisites	CH	Course Title	Course Code
لا يوجد	3	القياس وتعليل الأحكام	MF 630
لا يوجد	3	السياسة الشرعية	MF 640
لا يوجد	3	طرق الإثبات	MF 650
لا يوجد	3	مباحث في التعارض والترجيح والاجتهاد	MF 660
لا يوجد	3	مباحث النسخ	MF 670
	6	الساعات المطلوبة إجمالي	

3. Thesis – رسالة الماجستير

Requisites	CH	Course Title	Course Code
لا يوجد	0	رسالة الماجستير – مرحلة البحث التمهيدي	MF 697
لا يوجد	0	رسالة الماجستير – مرحلة مشروع البحث	MF 698
لا يوجد	9	رسالة الماجستير – مرحلة إعداد ومناقشة الرسالة	MF 699
	9	الساعات المطلوبة إجمالي	

Academic Roadmap

Below are the details of the academic roadmap, based on a two- year part time mode:

السنة الاولى					
الساعات	فصل الربيع		الساعات	فصل الخريف	
3	قضايا معاصرة في المال والاقتصاد والطب	MF 610	3	القواعد الأصولية والقواعد والضوابط الفقهية	MF 510
2	قراءات في موضوعات أصولية وفقهية باللغة الإنجليزية	MF 500	2	قاعة بحث	MF 505
3	الأدلة المختلف فيها	MF 530	3	دلالات الألفاظ	MF 520
8	مجموع الساعات المعتمدة		8	مجموع الساعات المعتمدة	

السنة الثانية					
الساعات	فصل الربيع		الساعات	فصل الخريف	
0	رسالة الماجستير – مرحلة البحث التمهيدي	MF 697	3	مسابق اختياري	MF XXX
0	رسالة الماجستير – مرحلة مشروع البحث	MF 698	3	مسابق اختياري	MF XXX
9	رسالة ماجستير – مرحلة إعداد ومناقشة الرسالة	MF 699	3	نظرية العقد	MF 620

9	مجموع الساعات المعتمدة	9	مجموع الساعات المعتمدة
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Program Achievement Phases

The University adopts a study plan that endures every individual student has attained all the competences each study phase requires. The following prerequisites have to be successfully achieved to earn the MA degree:

Prerequisite One: Passing the Taught Course Phase:

- 25 credits of core and elective courses included in the Academic Roadmap
- Minimum CGPA of 3.0

Prerequisite Two: Passing the Thesis Phase 1:

- Details are included in the Master Thesis Course and the Thesis Guidelines.

Prerequisite Three: Passing the Thesis Phase 2:

- Details are included in the Master Thesis Course and the Thesis Guidelines.

Prerequisite Three: Passing the Thesis Phase 3:

- Details are included in the Master Thesis Course and the Thesis Guidelines.

Prerequisite Four:

- Successfully defend the MA thesis.

Career Opportunities

Graduates of Al Fiqh program qualify graduates to work in a broad range of career choices, including but not limited to:

<ul style="list-style-type: none"> • Consulting in Islamic banking and transactions. 	<ul style="list-style-type: none"> • Research, analysis, and manuscripts; a wide range of public and private sectors,
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<ul style="list-style-type: none">• Fatwa in the jurisprudence of finance and economy.	government or private institutions that need specialists in jurisprudence.
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M. Grading

1. Grading

The grade point average (GPA) is based on a four-point scale. The following grading chart is used at JU:

Letter Grade	Quality Points	Numerical Grade	Notation
A	4.0	95 – 100	Distinction
A-	3.7	90 – 94	Excellent
B+	3.30	87 – 89	Very Good
B	3.00	83 – 86	Good
B-	2.70	80 – 82	Merit
C+	2.30	75– 79	Satisfactory
C	2.0	70 – 74	Pass
C-	1.70	67 – 69	Marginal Pass
D+	1.30	63 – 66	Low Pass
D	1.00	60 – 62	Minimal Pass
F	0.0	< 60	Fail
XF	0	0	Academic Violation
WF	0	0	Fail for poor attendance

Notations on the Student Transcript that Indicate Student Academic Performance

CGPA	Notation in CGPA in English	Notation in CGPA in Arabic
3.90 - 4.00	Summa Cum Laude	ممتاز مع مرتبة الشرف
3.70 - 3.89	Magna Cum Laude	ممتاز مرتفع
3.50 - 3.69	Cum Laude	ممتاز
3.00 - 3.49	Very Good	جيد مرتفع
2.50 - 2.99	Good	جيد
2.30 - 2.49	Merit	مؤهل
2.00 - 2.29	Satisfactory	مقبول

Grades not calculated in the grade point average are:

Symbol	Acronym meaning
W	Withdrawn
AW	Administrative Withdrawal
EX	Exemption, credit counted
CH	Challenged
IP	In Progress
POST	Postpone for thesis and dissertation only

Symbol	Acronym meaning
CONT	Continuous for thesis and dissertation only
I	Incomplete
T	Transferred Credits (2.0 or higher), credits counted
IE	Inner Equivalence Credit
P	Pass (for non-credit courses and 0 credit courses)
S	Satisfactory (for non-credit courses and 0 credit courses)
AUD	Audit

2. Academic Progress

A. Undergraduate Students

The Students' performance is measured every semester based on the grades that they attain in every course taken during the semester. Students' progress is therefore measured by the number of semesters taken at the university and the grades attained

The minimum residency requirement for all students at the JU in all the Colleges:

- Students are expected to complete their studies within the regular 8 semesters.
- No student may spend more than eleven semesters in the University to obtain the bachelor's degree.
- The minimum residency requirement for students transferred from another university is four regular semesters to receive a bachelor's degree.

B. Academic Standing for Graduate Students

- The students' performance is measured every semester based on the grades that they attain in every course taken during the semester. The CGPA is the measure of the students' level of academic achievement for all semesters attended at the University.
- A system of quality points is used to evaluate the quality of work done by a student in completing courses. Quality points earned in a course are calculated by multiplying the grade point value of the letter grade by the number of credits the course is worth. Academic standing is determined by the total grade point average earned by the student. JU uses two grade point averages: the semester grade point average (SGPA) and the cumulative grade point average (CGPA).

- All students are required to maintain a minimum **CGPA of 2.5**. If the CGPA of a student fall below 2.5 at the end of a semester, he/she is placed on academic probation with the exception of freshman students' first semester at JU. Students who are placed on academic probation must remove probation within the following semester. Students on academic probation must remove probation status within the following semester by scoring a CGPA of 3.00 and above, otherwise they will be academically dismissed from the University.

N.Contact Information

1. Board of Trustees

S. No	Name	Designation
1	Dr. Badr Sultan	Chairman
2	Dr. Mansoor Obaid Almansoori	Member
3	Mr. Abdulla Almheiri	Member
4	Dr. Abdullah Busenad	Member
5	Dr. Saeed Abdulla	Member
6	Dr. Abdul Rahman Salman Al Hammadi	Member
7	Dr. Ahmad Alawar	Member
8	Mr. Osama Ahmad	Secretary

2. Faculty Directory

#	Name	Designation	Qualification	Institution
1	Dr. Salih Abdel Karim	Associate Dean - College of Islamic and Arabic Studies	PhD in Sunnah and Ulum Alhadith Master in Tafsir and hadith	Omdurman Islamic University Sharjah University
2	Dr. Mohammed Ghaleb	Faculty - College of Islamic and Arabic Studies	Doctorate in Dawah (Islamic Call) Master in Dawah	Islamic University of Madinah Islamic University of Madinah
3	Dr. Mariam Sultan	Visiting Faculty - College of Islamic and Arabic Studies	Doctorate in Fiqh and its origins Masters in Fiqh and its origins Bachelors in Public Administration and Policy	Sharjah University Sharjah University Emirates University
4	Dr. Sayeed Ahmad	Faculty - College of Islamic and Arabic Studies	Doctorate in Literature and Rhetoric	Islamic University of Madinah

			Master in Literature and Rhetoric	Islamic University of Madinah
5	Dr. Saad Ben Mohamed	Faculty - College of Islamic and Arabic Studies	Doctorate in Literature in Fiqh Master in Fiqh	Hassan II Mohammedia University Mohammed Al Khamis University
6	Dr. Saleh Alshuqirat	Faculty - College of Islamic and Arabic Studies	PhD in Sharia Judiciary Master in Legislation Law	The University of Jordan The University of Jordan
7	Dr. Salama Sultan	Visiting Faculty - College of Islamic and Arabic Studies	PhD of Philosophy in Tafsir and Quran Sciences Master of Philosophy in Tafsir and Quran Sciences	Sharjah University Sharjah University
8	Dr. Salihu Jibo	Faculty - College of Islamic and Arabic Studies	PhD in origins of Jurisprudence PhD in Education in Syllabuses and teaching methods Master in Sharia Ejaza in the ten readings Ejaza in 40 Hadith by Imam Nawawi Ejaza in seven recitation Ejaza in Warsh Ejaza in Qaloun Ejaza in Hafs	Umdurman Islamic University Al Neelain University International African University
9	Dr. Yousef Almi'ani	Faculty - College of Islamic and Arabic Studies	PhD of Philosophy Master in Fundamentals of Religion / Interpretation & its Sciences	Malaya University Mu'tah University
10	Dr. Tarhib Al Dosari	Visiting Faculty – College of Islamic and Arabic Studies	PhD in Usul Al Fiqh Master Usul Al Fiqh	Islamic University of Madinah Islamic University of Madinah
11	Mr. Abdul Munyem Mohamed	Visiting Faculty - College of Islamic and Arabic Studies	Master in Jurisprudence of Sunna & sources	Islamic University of Madinah
12	Dr. Muhammad Saqib	Acting Associate Dean - College of Business	PhD in Technology Management/ Innovations	University Utara Malaysia Institute of Management Sciences

			Master of Information Technology Master of Computer Science	IQRA University
13	Dr. Hasan Wahbah	Faculty - College of Business	PhD of Philosophy in Digital Systems Master of Science in Digital Systems	Cranfield University
14	Dr. Arif Attar	Faculty - College of Business	Doctor of Philosophy in Business Studies Master of Arts in International Business Management	University of Newcastle Mumbai University
15	Dr. Muhamad Jumaa	Faculty - College of Business	PhD in Economics Masters in Financial And Monetary Economics	Damascus University Damascus University
16	Dr. Afseer Majeed	Faculty - College of Business	PhD in Philosophy Master's in Business Administration	University Of Kerala Indira Gandhi National Open University
17	Dr. Amer Almadidy	Associate Dean - College of Health Sciences	PhD in Biological Science Master of Science in Chemistry	Mississippi State University Worcester Polytechnic Institute
18	Dr. Samar Abd El Mohsen Ismael	Faculty - College of Health Sciences	PhD in Public Health Sciences Majoring in Nutrition Master in Public Health Sciences Majoring in Nutrition	Abu Dhabi University Zayed University
19	Dr. Reem Zakaria	Research Faculty - College of Health Sciences	PhD in Childhood Studies – Child Medical studies Department (Child health and nutrition) Master in Childhood Studies (Child health and nutrition)	Ain Shams University Ain Shams University
20	Dr. Ayman Alhalawany	Director – Learning and	Doctor of Education	Walden University

		Development Academy	Master in Applied Linguistics (English Language Teaching)	Nile Valley University
21	Abdalla Elsaadi	Faculty - Learning and Development Academy	Bachelor in Arabic Language and Literature and Islamic Studies	Cairo University - Faculty of Dar Aluluom
22	David John	Adjunct Faculty - Learning and Development Academy	Master's in Education (International Education - pending 2023) Masters in TEFL and TESOL	Murdoch University
23	Mirian Eduviere	Faculty - Learning and Development Academy	Masters in International Business (MIB-Distinction) Bachelor of Science	University of Wollongong University of Ibadan
24	Dr. Atef Ismail	Faculty - Learning and Development Academy	PhD in Arabic Language – Linguistics – (Dictionaries + Heritage Investigation) Master in Arabic Language – Linguistics – (Phonology)	Assiut University Ain Shams University

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